

Regulatory Services
The Licensing Team
Town Hall
Bolton
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Dear Sir/Madam

Safeguarding and Disability Awareness Training for Private Hire / Hackney drivers

At a meeting with the Executive Cabinet Members on 5th June 2019 it was agreed that all Private Hire and Hackney Carriage Drivers licensed by Bolton Council and all new applicants are to undertake safeguarding training.

Bolton Council Licensing Department are pleased to introduce a package of Trust2Ride Safeguarding Training – available to all Bolton Council Hackney Carriage and Private Hire Drivers and Operators. Trust2Ride is a professional development training course created by Personnel Checks and accredited by the CPD. Empowering drivers to purposefully fulfil their duty of care to safeguard the borough of Bolton.

The training will be mandatory, and we are offering free early bird sessions for existing drivers. If you are unable to make the session you are booked onto then we require a minimum of 7 days' notice for you to cancel and rebook. Failure to do this will result in you not being eligible for a free session and you will have to pay £36 plus VAT. You have until the end of December 2019 to book your free session.

Please book online at <https://www.trybooking.co.uk/NFR>. A guidance document on how to use the booking system is available on the Taxi Licensing pages of the Bolton Council website.

The training will take place at Bolton Arena, Arena Approach, Horwich, Bolton BL6 6LB. You will need to arrive 30 minutes prior to the session starting and produce your Private Hire / Hackney Carriage badge and your DVLA licence. Failure to arrive on time for the training could result in you being denied admission and having to book on another session at a further cost to yourself. If you have any colleagues who you believe would be entitled to this training but are not in receipt of a letter, then please share this with them. If you require any further information, please contact the Licensing Department.

Yours faithfully

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Data protection and privacy information: Bolton Council will use your personal information for the purposes of facilitating the training and updating your record when it has been completed. We will not share this information with anyone else unless the law allows. Further information is available on our Privacy notices page: <https://www.bolton.gov.uk/data-protection-freedom-information/privacy-notice>. Under the council's Statement of Fitness and Suitability policy your information may be shared with other organisations. For further information see the council's Statement of Fitness and Suitability which is available on the downloads section of our website: https://www.bolton.gov.uk/downloads/download/123/private_hire_driver_licence. Please note if your licence is ever refused or revoked this will be included on the National Register of Taxi Licence Revocations and Refusals.