

Title: Safe Handling and Administration of medication L2 for Children, including Ofsted requirements

Audience: All staff who have responsibility for managing and administering medication to children

Description: This course gives delegates the knowledge required to administer medicines safely and efficiently to children in line with policies, legislation, safety practice and Ofsted standards.

Objectives: By the end of this course you will understand how to comply with your medication policy and current Ofsted standards, which will enable you to -

- be aware of legal requirements when administering medication
- know correct procedure for the safe administration of various medication
- know how to complete health care plans
- know how to accurately complete and maintain medication records
- explore roles in implementing your medication policies and procedures

Courses:	Dates	Times
	27 February 2025	9:30-16:30
	17 March 2025	9:30-16:30

Venue: Castle Hill Centre, Castleton St, Bolton BL2 2JW

Facilitator: Pharmacy Team

Price: £30.00 inc. VAT

Booking Info: For the Bolton Council staff, please book your place via Oracle self-service. All other delegates, please use this link to complete a [nomination form](#). Alternatively scan the QR code below. If you have mobility difficulties, please inform us via our learninganddevelopment@bolton.gov.uk email address.

Cancellation: To cancel your place, please notify the Learning and Development team on 01204 337600 or email learninganddevelopment@bolton.gov.uk

You must cancel your place at least 2 weeks prior to the course date, otherwise the following charges will apply

2 weeks or more – No Charge
The week of the training course Full Cost

1-2 weeks prior - £25.00
Non-attendance - Full Cost

IMPORTANT -If your course is free of charge and you cancel within 2 weeks or do not attend, you will be charged £25.00

