

Holiday, Activities and Food Training Programme 2024



Training Courses

- [Keeping Children Safe Level 1—classroom course](#)
- [Keeping Children Safe Online Training](#)
- [Food Safety Level 2 Online Non Accredited](#)
- [Cook with Kids](#)
- [Health & Safety / Fire Awareness & Risk Assessment](#)
- [GDPR](#)
- [Paediatric First Aid](#)
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Keeping Children Safe Level 1

Course Overview

This training is classroom based and suitable for those doing this course for the first time. It is the required basic training for all staff that come into regular contact or have periods of irregular contact with children, young people, parents or carers during the course of their work, including staff from the voluntary, independent and private sectors. You will need to renew your certification at least every three years

Course Venue

Castle Hill Centre

Dates & Time

Dates	Times
TBC	TBC

Price

Funded by HAF via Learning and Development team

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Keeping Children Safe Basic Online course

This course is run online through ME Learning.

Course Overview

All staff working with children in any capacity must complete this basic training and repeat it at least every 3 years. (Formerly Level 1)

This online training will help you understand the various areas of Safeguarding and Child Protection through Keeping Children Safe and Bolton's Framework for Action.

- Understand the difference between safeguarding and child protection.
- Identify the forms of abuse and some of the main signs and indicators.
- Consider your responsibility dealing with disclosures and safeguarding children.
- Familiarise with Bolton's thresholds (Framework for Action) and other key documents, processes and legislation.
- Consider our professional role and expectations of behaviour when working with children,

Duration

2 hours

Course Link: [Keeping Children Safe Level 1](#)

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Food Safety Level 2 (Non Accredited)

This course is run online through Me-Learning online learning platform.

Course Overview

This Level 2 Food Safety and Hygiene course has been designed to help anyone who handles, prepares or serves food to understand all aspects of food safety, from their legal responsibilities, kitchen hazards, to good personal hygiene and food contamination risks.

This course is split into nine interactive and engaging modules, and is the most thorough course available. On completion of the course learners will be able to comply with the law, understand the key aspects of food hygiene practice and know how to minimise food safety hazards.

For HAF providers to claim 1 free licence contact the Learning and Development team quoting HAF. Only 1 licence will be funding through HAF.

Price

£30 plus VAT per licence

for unlimited access to all courses through to the end of March 2025.

In addition to this course, Me-Learning offers over 200 short courses

covering subjects relevant to those working with Children or Adults. There is also information to support Safeguarding and Leadership and management.

For further information or to purchase more Me-Learning licences for your staff.

**Contact the Learning and Development Team via email:
e-learning@bolton.gov.uk**

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Cook with Kids!

Course Overview

This training will help you to learn how to manage and deliver basic cooking and nutrition sessions for young people.

Venue

Castle Hill Youth Club

Trainer(s)

TBC

Dates	Times
TBC	TBC

Price

Funded by HAF via Learning and Development team

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GDPR Training

This course is run online through Me-Learning online learning platform.

Course Overview

This course provides the starting point for any data protection training and is intended for anyone who handles personal data within an organisation.

The course provides the new Data Protection Act and the GDPR which will be incorporated within this Act.

It talks about why the new legislation is being introduced; the similarities and differences between the old regime and the new one; and the enhanced rights we all have in relation to the processing of our personal data.

For HAF providers to claim 1 free licence contact the Learning and Development team quoting HAF. Only 1 licence will be

Price

£30 plus VAT per licence —ask about further funding available for additional licences

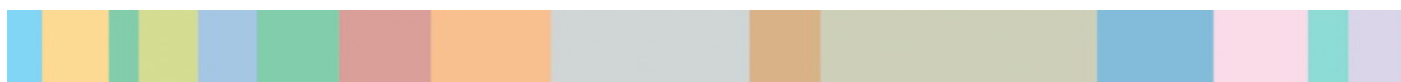
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Health & Safety / Fire Awareness & Risk Assessments

Course Overview

This is a combined course to cover the basics of the health safety, fire awareness and risk assessment

Course Venue

Castle Hill Centre

Dates & Times

Dates	Times
TBC	TBC

Price

Funded by HAF via Learning and Development team

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Paediatric First Aid (2 day training)

Course Overview

This 12-hour course is based around the most common injuries that occur with children, plus resuscitation. The training includes both theory and practical content within the sessions enabling candidates to demonstrate skills and knowledge; *To preserve life, prevent the condition worsening and promote recovery.*

Topics include:

- the roles and responsibilities of a first-aider
- assessing an emergency situation safely
- CPR and AED
- administering first aid to a choking infant or child
- dealing with shock, scolds, bleeds, bites, stings and minor injuries
dealing with casualties with fractures, and spinal or head injuries

Level 3 Paediatric First Aid Certificate valid for 3 years

Course Venue

Castle Hill Centre

Trainer(s)

Paul Kenny - BUFF

Dates & Times

Dates	Times
TBC	TBC

Price

2 places per organisation funded by HAF via Learning and Development team

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To request a place on any of these courses please use the nomination form link below

[Nomination Form](#)

Important Booking Information

Once the booking has been made , you will receive a confirmation email from the Learning and Development Team, if you do not receive anything please check your junk mail first.

If the course is full, you will be contacted to arrange an alternative date, if available.

If you express an interest in a course, as soon as a course date is available you will contacted to make an enrolment.

Training Places are in limited supply so you must advise the Learning and Development Team in advance if you are unable to attend so the place can be offered to someone else.

Failure to cancel or failure to attend could result in HAF funding being cancelled or monies being reclaimed.

Email: Learninganddevelopment@bolton.gov.uk

Tel: 01204 337600

Castle Hill Centre
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Bolton, BL2 2JW

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