

Driver and Vehicle Licensing Agency (DVLA) Group 2 Medical Examination Report



Declaration for the grant or renewal of a licence to drive a private hire or hackney carriage vehicle

Section 51 of the Local Government (Miscellaneous Provision) Act 1976 requires the Council, before granting a licence to drive a private hire or hackney carriage vehicle, to find an applicant a 'Fit & Proper Person'.

The Council has adopted the DVLA group 2 medical standard. This is the Department of Transport's recommended medical standard for drivers of private hire and hackney carriage vehicles.

A 'DVLA Medical Examination Report' (also known as the D4) is required when submitting an application for the grant or renewal of a licence to drive a private hire or hackney carriage vehicle. The D4 form is available by following this link: [DVLA D4 Medical Examination report](#).

A D4 is required:

- I. On application for a licence to drive a private hire or hackney carriage vehicle.
- II. At aged 45 years old and then every 5 years (subject to when a 3 year licence is issued).
- III. At aged 65 years old and then every year.
- IV. If a medical condition requires an annual assessment (this will be determined by the Doctor (GP) completing the medical declaration on pages 3 & 4 of this document, and by the Licensing Unit).

A guidance document, produced by the DVLA, containing information and useful notes on the D4 medical examination is available by following this link: [D4 medical examination report for a Group 2, bus or lorry licence](#)

You can choose who will complete the D4 and Medical Declaration. This can be your normal GP based in the UK, or any General Medical Council (GMC) registered GP who lives and works in the UK, both must be licensed to practice by the GMC.

The two Medical Declarations on pages 2 to 4 of this document, must be fully completed by the applicant (section 1 on page 2), and the GP carrying out the DVLA D4 medical examination (section 2 on pages 3 & 4). The GP must have access to the applicant's full medical records at the time of the medical examination.

When attending the D4 appointment, applicants must take photo identification, in the form of either a passport or DVLA driver licence. This is to enable the GP to confirm the identity of the person attending the D4 medical examination.

The two Medical Declarations (applicant and GP) must be returned with the D4 to the Licensing Unit when submitting an application for the grant or renewal of a licence to drive a private hire or hackney carriage vehicle. **Please note the D4 and Medical Declarations are only valid for 4 months.**

You **MUST** notify the Council immediately if your medical status changes. A further medical examination maybe required confirming you still meet the DVLA Group 2 Medical Standard.

Further guidance on Bolton Council's medical standard for private hire and hackney carriage drivers is available on Bolton Council's website, please follow this link: [Hackney carriage and private hire driver application guidance](#)

If you have any questions in relation to the Medical Declarations or D4, please contact the Licensing Unit by email at licensing.unit@bolton.gov.uk

1. APPLICANT - MEDICAL DECLARATION AND CONSENT

Please read and sign this medical declaration in the presence of your chosen GP. Please complete the form in block capitals using black ink.

<p>I understand that Bolton Council may in certain circumstances, as part of the assessment of my fitness to drive a hackney carriage or private hire vehicle, require additional information about my medical fitness.</p>
<p>I declare that I have checked the details I have given on the D4 Medical Examination Report, and to the best of my knowledge and belief they are correct.</p>
<p>I declare that I have told my GP about any medical conditions or symptoms which may affect my ability to drive and to carry out the duties of a private hire or hackney carriage driver.</p>
<p>I authorise my GP(s) and medical specialist(s) to release reports and additional information to Bolton Council about my medical condition(s) to demonstrate my continued compliance with the DVLA Group 2 Medical Standard.</p>
<p>I authorise Bolton Council to release, where applicable, medical information to my GP(s), medical specialist(s), or the DVLA following the outcome of any investigation relating to my medical fitness to drive a hackney carriage or private hire vehicle.</p>

I declare that to the best of my knowledge and belief the answers given in this Medical Declaration are true.

I understand that if I knowingly or recklessly make a false statement or omit any material particular from any part of the Medical Declaration, Medical Examination Report (D4), or any other document I'm requested to submit in support of my application, I shall be guilty of an offence which is punishable by a fine of up to £1000.00.

I declare that should there be any changes to my medical status I will notify Bolton Council immediately and as soon as requested by the Council I will have a new DVLA Group 2 Medical Examination Report completed by a GP.

Full Name:									
Address:									
Postcode:									
	Date of Birth:								
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WARNING Should you fail to declare any medical matters when completing this Medical Declaration, you may be prosecuted by the Council. The Council can refuse, suspend, or revoke a licence based on incorrect or incomplete information provided in your application or supporting documentation. Do not be tempted to omit any information because you are not sure if it must be declared or not, the Council will make this assessment and disregard anything deemed irrelevant.

2. GENERAL PRACTITIONER (GP) DECLARATION

Before carrying out the DVLA D4 Medical Examination, GP’s must understand the requirements of the current DVLA Group 2 Medical Standard. A copy can be viewed by following this link: <https://www.gov.uk/guidance/assessing-fitness-to-drive-a-guide-for-medical-professionals>

The DVLA Group 2 Medical Standard of fitness, is the standard applied by the DVLA to the licensing of lorry and bus drivers and is the standard the Department of Transport recommends for drivers of private hire and hackney carriage vehicles.

GP’s must confirm the identity of the individual who has attended the DVLA Medical Examination and must write the full name and date of birth on the bottom of each page of the Medical Declarations (pages 2 to 4).

Individuals who are asymptomatic at the time of the examination should be advised that if in future they develop symptoms that could affect the safety of their driving or their ability to carry out the duties of a private hire or hackney carriage driver that they must inform DVLA (where applicable) and immediately notify the Licensing Unit by e-mailing licensing.unit@bolton.gov.uk

Please complete all sections of the form in blocked capitals and black ink, stating if the applicant meets or does not meet the DVLA Group 2 Medical Standard (question 2).

1. Full name of person examined:

Address:

Postcode:

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Date of birth:

D	D	M	M	Y	Y	Y	Y
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I am the (please tick ✓ the appropriate box):

	Yes	No
The GP for the person identified above (applicant)		
A General Medical Council (GMC) registered GP who lives and works in the UK		

I confirm that at the time of the examination I had access to the applicants National Health Service health records.

2. I certify that I have reviewed all the applicant’s medical history and have today examined (face to face) the named applicant, and I consider that the applicant (please tick ✓ the correct box):

	Yes	No
Complies with the DVLA Group 2 Medical Standard		
Does not comply with the DVLA Group 2 Medical Standard		

3. Where the individual has not met the DVLA Medical Standard please give relevant section number(s) that apply:

I declare that the answers to all questions are true to the best of my knowledge and belief. I understand that it is an offence for the person completing this form to make a false statement or omit relevant details. I also confirm that I am currently GMC registered and licensed to practise in the UK.

GP Full Name:	
GP Full Address (or practice stamp):	

GP Signature:	
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Date of Examination:	D	D	M	M	Y	Y	Y	Y
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Next Medical Examination:

A licence to drive a private hire or hackney carriage vehicle can be issued for a period of up to three years. Medicals are required on application for the grant of a licence, then at 45 years of age. Then every 5 years until the age of 65 years. At 65 years of age an annual medical is required, or if there is a medical condition(s), which in the opinion of the GP requires an annual medical examination to meet the DVLA Group 2 Medical Standard.

The next medical examination, which is subject to the Licensing Unit agreement, is required in:	1 year		3 years	
If a medical examination is required within a different timescale, please insert the date or period:				
Please outlined the reason for this recommendation:				