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This document provides details of all equipment made available by Bolton Council for use in delivering events.

Please note, in use of any of the equipment, you must consider the following:

Risk Assessments

As an event organiser you're required by law to protect your employees, and others, from harm.

The minimum you must do is:

- identify what could cause injury or illness at your event (hazards)
- decide how likely it is that someone could be harmed and how seriously (the risk)
- take action to eliminate the hazard or, if this isn't possible, control the risk

Assessing risk is just one part of the overall process used to control risks at your event.

Competent People

You must get help from a competent person to enable you to meet the requirements of health and safety law in use of the equipment.

A competent person is someone who has sufficient training and experience or knowledge and other qualities that allow them to assist you properly in using this equipment. The level of competence required will depend on the complexity of the situation and the particular help you need.

You may also need to consult health and safety representatives in good time on the arrangements for competent help.

Think particularly about the weight and size of the equipment you are using for your event in deciding where to get help from a competent person.



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Square Flip-Top Café Table (600mm)

Quantity: 70

Round Café Table (800mm)

Quantity: 15



Wicker Café Chairs

Quantity: 350



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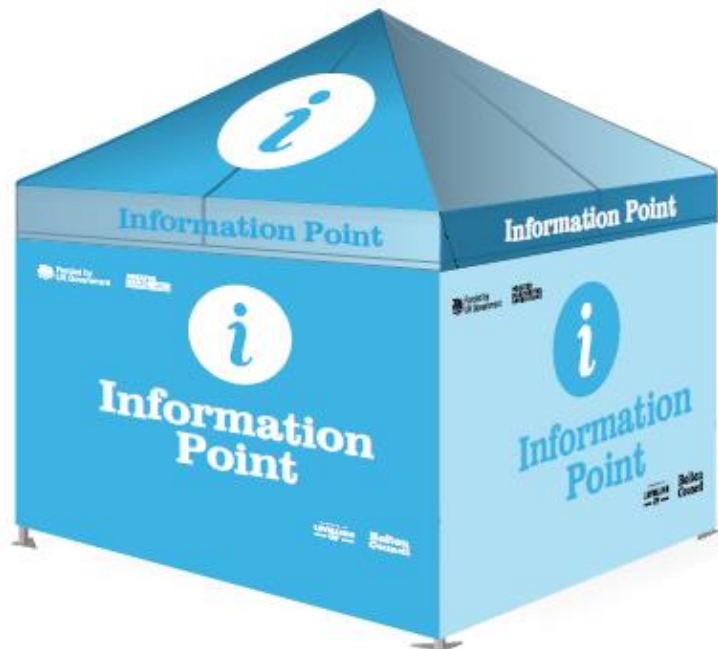
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Gazebo (3m x 3m)

Quantity: 24

NB: each gazebo comes with 4 x 13kg (52kg) Cast Iron Leg Gazebo Weights
(as a minimum – more may be provided)



Gazebo – Information Point (3m x 3m)

Quantity: 2



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Telescopic, Aluminium, Centre-Pole Parasol (4m Square)

Quantity: 10

NB: each parasol weighs 36kg and comes with 4 x 30kg (120kg) concrete weights



Trestle Table (1.8m / 6ft)

Quantity: 40

Up to 12 trestle tables can be provided on a single trolley.



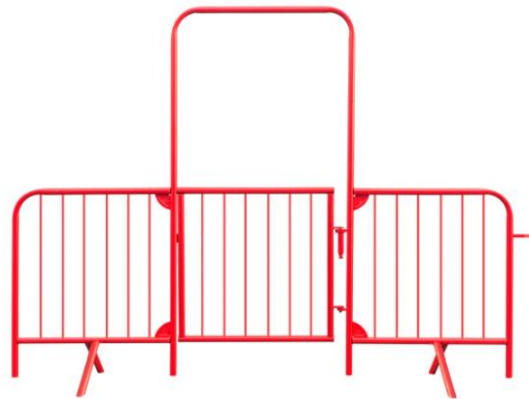
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Picket fencing (1.8m / 6ft)

Quantity: 46 fence sections



Crowd Barrier (2.3m)

Quantity: 250 (575 metres total coverage)

Up to 20 Crowd Barriers can be provided on a single trolley.

Walkthrough Crowd Barrier

Quantity: 8



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Shure SM58 microphone (wired)

Quantity: 2

Shure SM58 microphone (wireless)

Quantity: 2

Shure GLX-D14+/85 Wireless laval microphone

Quantity: 2



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Yamaha StagePas 1K MkII Portable PA System (all-in-one wired system)

Quantity: 2



Yamaha Stagepas 200 Portable PA System (all-in-one wireless system)

Quantity: 2

Can be controlled remotely via an iOS or Android device using the dedicated Stagepas Controller app.



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Portable LED Stage Lighting Set

Quantity: 1