



## WESTHOUGHTON TOWN COUNCIL

You are summoned to attend the meeting of Westhoughton Town Council on **Monday 31 July 2023** at 7pm in Carnegie Hall.

### AGENDA

1. Fire Safety Information (Chairman).
2. To read the notice convening the meeting.
3. To submit apologies for absence and to accept reasons.
4. To record Declarations of Interest from members in any item to be discussed.
5. Adjournment to allow public question time, relating to town council activities

This is the only opportunity for members of the public to speak at the meeting unless the question/statement relates to a planning application.

6. Bolton Transport Strategy - attendance of Graham Langley, of Bolton Council, and representatives from AECOM

7a. To discuss Planning and Development matters and to approve any action

16335/23	51 Ingleby Close, Westhoughton, BL5 3QZ
Certificate of lawful development (S192) for the erection of a dormer loft conversion at the rear.	

16211/23	34-40 Market Street, Westhoughton, BL5 3AN
Conversion of existing vacant first floor into 4 apartments above existing commercial units.	

16038/23	18 Kerans Drive, Westhoughton, BL5 3TU
Installation of an air source heat pump to the rear.	

7b. Planning Appeals – none

7c. Planning Decisions – list circulated to councillors

8. To approve the minutes of the Town Council meeting on Monday 26 June 2023.

8. To approve the minutes of the Finance and General Purposes committee meeting on Monday 10 July 2023.

9. Accounts for payment

- £125.00 reimbursement for the Westhoughton Town Council domain name registration (2 years) for westhoughtontc.gov.uk to Michael Wilkinson

10. Staffing Sub Committee and to approve any action.

- Update on the appointment of a new Town Clerk.
- Deputy Town Clerk/Home Watch/Speed Watch Coordinator

11. Town Council communications working group update and to approve any action.

12. CCTV working group update and to approve any action.

13. Big Plant working party update and to approve any action.

- Boston Bulbs 4,000 Daffodils at £280

14. Play and youth services grants update and to approve any action

Details and costs to be circulated

- Costs of Summer scheme £6,600

15. To establish a defibrillator working group to examine any areas of Westhoughton not covered by currently publicly accessible defibrillators and to investigate provision and associated costs.

14. Items for reporting

- Carriage resurfacing work, Barrs Fold Road
- Manhole cover repairs, Abbeylea Drive
- Premises application list 842

Date of next meeting - Monday 14 August 2023, 7pm, Finance and General Purposes Committee