

WESTHOUGHTON TOWN COUNCIL

PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING

15TH JUNE 2022

PRESENT: Town Mayor Cllr Miss D J McGeown and Councillors
R M Brennan, Mrs AB Eckersley-Fallon, N Maher, AP Morgan,
A Price, C Reilly, J Speight, D A Wilkinson, A Younge
Deputy Town Clerk.

A member of the public

The Chair of the Planning and Finance & General Purposes Committee,
Cllr N Maher, chaired the meeting.

PFGP57 /2022 FIRE SAFETY INFORMATION

The Chair explained the Fire Safety Procedure.

PFGP58/2022 TO RECEIVE APOLOGIES FOR ABSENCE AND TO ACCEPT REASONS

Resolved that the following apologies for absence and reasons be accepted by the Town Council: Cllr D J Bullock – Health, Cllrs M Cox and Mrs CH Kirkman – Council Commitments, Cllrs Mrs LM Reilly and Mrs G Wroe – Personal Commitments.

PFGP59/2022 TO READ THE NOTICE CONVENING THE MEETING

The Chair read the notice convening the meeting.

PFGP60/2022 TO RECORD DECLARATIONS OF INTEREST IN ANY ITEM TO BE DISCUSSED

Cllr D A Wilkinson declared an interest in Agenda item No. 9 – To Discuss Planning and Development Matters and to approve any action because he is a member of the Bolton Council Planning Committee. Cllr Miss DJ McGeown declared an interest in item 19 – Discussion and approval of the Mayoral Allowance.

PFGP61/2022 THE ATTENDANCE OF THE DIRECTOR OF PLACE DEVELOPMENT, BOLTON COUNCIL AND PARTNER ORGANISATION TO PROVIDE AN UPDATE ON THE REFURBISHMENT OF WESTHOUGHTON TOWN HALL

The Director of Place Development sent his apologies. Representatives from Bolton Council and a partner organisation delivered a presentation on the current proposals and options being considered for the refurbishment of the Town Hall. Town Councillors will be provided with a list of organisations that have been consulted in order to identify and rectify any omissions.

**PFGP62/2022 ADJOURNMENT TO ALLOW PUBLIC QUESTION TIME
RELATING TO TOWN COUNCIL ACTIVITIES AND ITEMS WITHIN
ITS POWERS**

A member of the public asked for clarification on the publication of Council Agendas and Minutes.

**PFGP63/2022 TO DISCUSS PLANNING & DEVELOPMENT MATTERS
AND TO APPROVE ANY ACTION**

(a) TOWN COUNCIL COMMENTS ON PLANNING APPLICATIONS

Nil

(b) DISCUSSION ON PLANNING APPEALS

Nil.

(c) TO NOTE PLANNING DECISIONS

Resolved that the Planning Decisions, as circulated, be received and noted.

**PFGP64/2022 TO ACCEPT THE MINUTES OF THE PLANNING AND ANNUAL
MEETING HELD ON WEDNESDAY 18TH MAY, 2022**

Resolved that the minutes of the Planning and Annual Meeting, held on Wednesday, 18th May, 2022, as circulated, be approved.

**PFGP65/2022 TO APPROVE BANK SIGNATORIES – 3 TO SIGN FROM TOWN
MAYOR, CLLR MISS DJ McGEOWN, DEPUTY TOWN MAYOR,
CLLR A YOUNGE AND CLLRS M COX, A PRICE, C REILLY AND
MRS LM REILLY.
THE TOWN CLERK AND DEPUTY TOWN CLERK WHEN
APPOINTED**

Resolved that the Bank Signatories be approved.

**PFGP66/2022 DISCUSSION ON THE TRAFFIC ISSUES OUTSIDE THE SACRED
HEART SCHOOL AND TO APPROVE ANY ACTION**

Resolved that the Deputy Town Clerk write to both the Headteacher, Sacred Heart School and Bolton Council Highways Department highlighting their concerns.

**PFGP67/2022 DISCUSSION THE CONTENT OF THE COUNCIL WEBPAGES,
WWW.BOLTON.GOV.UK/WESTHOUGHTON, AND TO APPROVE
ANY ACTION**

This item was deferred awaiting the appointment of a new Town Clerk. The Town Mayor to look at the “Latest News” articles and update.

**PFGP68/2022 TO APPROVE THE DATES OF COUNCIL AND COMMITTEE
MEETINGS**

a) TOWN COUNCIL MEETINGS

**b) PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE
MEETINGS**

Resolved that the Calendar of Meetings be approved with the caveat that the venue may change due to the Town Hall refurbishment.

PFGP69/2022 APPROVAL OF COSTS ASSOCIATED WITH FORTHCOMING BY-ELECTIONS AND TO APPROVE ANY FURTHER ACTION

Resolved that all necessary costs be approved.

PFGP70/2022 THE APPOINTMENT OF A TOWN COUNCIL REPRESENTATIVE TO THE L.A.L.C.

Resolved that Cllr J Speight be appointed as the Town Council's representative to the L.A.L.C. Executive Committee.

PFGP71/2022 DISCUSSION AND APPROVAL OF THE ANNUAL REPORT FOR THE COUNCIL

This item was deferred pending the finalisation of the 2021/2022 accounts.

PFGP72/2022 TO RECEIVE AN UPDATE ON THE ACCOUNTS FOR 2021-2022 AND TO APPROVE ANY ACTION

The Deputy Town Clerk provided an update

PFGP73/2022 DISCUSSION AND APPROVAL OF THE MAYORAL ALLOWANCE OF £3,825.00

The Mayoral allowance was approved

PFGP74/2022 DISCUSSION ON THE CURRENT TOWN CLERK RECRUITMENT AND DEPUTY TOWN CLERK RECRUITMENT AND TO APPROVE ANY ACTION

No further progress reported

PFGP75/2022 DISCUSSION ON THE PLANNED COVER FOR THE TOWN CLERKS DUTIES AND RESPONSIBILITIES FROM 18TH JULY AND APPROVE ANY ACTION

The Deputy Town Clerk will investigate the possibility of a locum Town Clerk being engaged

PFGP76/2022 DISCUSSION ON THE WIGAN – LOSTOCK JUNCTION ELECTRIFICATION WORKS AND TO APPROVE ANY ACTION

The Town Council reviewed the proposals and their preferred dates for closure

PFGP77/2022 TO APPROVE ACCOUNTS FOR PAYMENT

Resolved that the Town Council approve the payment of the following accounts;

	£
Salaries & H.M.R.C. Payments	2,062.09
217 Wave – Room Hire x 2 (April)	40.00
218 Cllr Miss DJ McGeown – Mayoral Allowance	3,825.00
219 Oaklands Nursery - DHiB	491.75
220 Wave – Room Hire x 2 (May)	40.00
DD Information Commissioners Office – Data Protection Fee	35.00
DD Talktalk - Internet & telephone – June	24.95
Bank Charges 10.3.22 – 09.04.22	16.35

TOTAL:	£ 6,535.14

PFGP78/2022 TO RECEIVE A REPORT FROM THE TOWN CLERK

The following correspondence was noted by the Town Council:

1. Cllr AM Seddon - Resignation
2. Premises Licences (3)
3. Salford Local Plan
4. Cllr M Maley - Resignation
5. Roadworks – Bolton Road 4th July for 3 days approx
6. Response from Lloyds Bank
7. Visit to CCTV monitoring station
8. Legal advice on 6 months attendance rules

PFGP79/2022 DATE OF NEXT PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING

Monday 11th July, 2022.

The meeting closed at 9.00 p.m.