

WESTHOUGHTON TOWN COUNCIL

PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE AND TOWN COUNCIL MEETING

You are summoned to attend the **PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING AND TOWN COUNCIL MEETING** on **THURSDAY 17TH MARCH, 2022** at **7.00pm** at **THE JOHN HOLT COMMUNITY CENTRE, WESTHOUGHTON.**

10th March, 2022

Alyson Hopkins
DEPUTY TOWN CLERK

AGENDA

1. Fire Safety Information (Chairman)
2. To receive apologies for absence and to accept reasons
3. To read the notice convening the meeting
4. To record Declarations of Interest from members in any item to be discussed
5. Adjournment to allow Public Question Time **relating to Town Council activities and items within its powers.**
THIS IS THE ONLY OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK AT THE MEETING, UNLESS THE QUESTION/STATEMENT RELATES TO A PLANNING APPLICATION.
6. To discuss Planning & Development Matters and to approve any action (lists enclosed for Councillors)
 - (a) Town Councils comments on Planning applications
 - 12963/22 144 Leigh Road, Westhoughton - Erection of a first floor extension over existing garage
 - 13012/22 77 Abbyleave Drive, Westhoughton - Erection of orangery at rear
 - 13011/22 82 Market Street, Westhoughton - Pruning of 3 no lime and 1 no maple
 - 13097/22 263 Leigh Road, Westhoughton - Pruning of 2 no oak, 1 no Beech and 2 no sycamore
 - 13102/22 2 Chew Moor Lane, Westhoughton - Erection of single storey extension at side
 - 13150/22 8 Dewham Close, Westhoughton - Pruning of 2 no silver birch

13026/22 11 Dobb Brow Road, Westhoughton - Erection of part two storey / part first floor extension to side and single storey extension to rear together with porch and balcony at front

13102/22 2 Chew Moor Lane, Westhoughton - Erection of single storey extension at side

13140/22 187 Bankside, Westhoughton - Material changes to front and side elevations

13214/22 10 Broom Way, Westhoughton - Demolition of existing garage together with a two storey extension at side and rear with integrated garage

13154/22 139 Townsfield Road, Westhoughton - Erection of single storey extensions at side and rear

13164/22 192 Wigan Road, Westhoughton - Certificate of lawful development (S192) for the proposed use of dwelling for a children's home for a maximum of 3 no years with two carers working on a rota basis

13172/22 127 Green Meadows, Westhoughton - Erection of porch at front together with single storey extension at rear

13206/22 6 Wardham Close, Westhoughton - Conversion of existing garage to form a habitable room together with erection of single storey porch extension at front and render wall upgrade

13215/22 34 Southover, Westhoughton - Erection of a first floor extension at side together with single storey extension at rear and porch at front

13241/22 16 Fellfoot Meadow, Westhoughton - Erection of a single storey extension at rear together with replacement rear window

13232/22 3 Market Street, Westhoughton - Retrospective application for the erection of a single storey storage extension at rear

13123/22 2 Parkway, Westhoughton - Demolition of existing conservatory together with erection of a single storey extension to rear

(b) Discussion on Planning Appeals

Nil

(c) To note Planning Decisions (lists enclosed for Councillors)

7. To accept the minutes of the Planning and Finance & General Purposes Committee Meeting held on Wednesday 12th January 2022.

8. Date of next Planning and Finance Committee Meeting.

TOWN COUNCIL MEETING

1. To note the minutes of the Planning and Finance & General Purposes Committee Meeting held on Wednesday 12th January 2022
2. To accept the minutes of the Town Council Meeting held on Wednesday 12th January 2022
3. Discussion on the nominations for the Civic Medal & Harold Daniels Memorial Trophy, Young Citizen of the Year award and Environmental award, proposed amendments to criteria, and approve any actions
4. Discussion on the Westhoughton Lion Club House appeal and to approve any action
5. Discussion on the current accessibility of defibrillators in Westhoughton and to approve any action
6. Discussion on the Get Active Youth Westhoughton Project, potential funding for 2022/23 and to approve any action
7. Discussion on ongoing CCTV monitoring, funding for 2022/23 and to approve any action
8. Discussion on the Town Mayors Ball due to be held in April 2022 and to approve any action
9. Discussion on the current Town Clerk recruitment and approve any action
10. Discussion on the process to Handover responsibilities from the current Town Clerk to the Deputy Town Clerk and to approve any action
11. Discussion on the proposed Calendar of Town Council /Planning and Finance & General Purposes Committee Meetings and to approve any action
12. To authorise the amendment of the Deputy Town Clerk contract regarding holiday entitlement and to approve any action
13. To authorise on the removal of the current Town Clerk as a Bank Signatory and the addition of the Deputy Town Clerk as a Bank Signatory and approve any action
14. To authorise the hire of an independent accountant to update the Council accounts for 1.10.21 to 31.3.22, VAT return, and complete end of year accounts for audit and approve any action

15. To authorise the hire of an independent accountant to complete the Council accounts for 2022 / 2023 or until such time a Responsible Finance officer is appointed and approve any action
16. To approve Accounts for payment
17. To receive a report from the Town Clerk
18. Date of the next Town Council Meeting

IT IS LIKELY THAT THE FOLLOWING ITEM WILL BE DISCUSSED EXCLUDING PRESS AND PUBLIC

19. The response from the Town Clerk to the offer of recognition for the Town Clerks service