

# Matchmaker Scheme - Seller's Registration Form

Bolton Council's aim is to work with owners of empty homes to help bring them back into use. By joining this scheme it enables you to advertise your property to a wider audience and potentially increase buyer interest in purchasing it.

Your personal contact details will not be displayed on the advert. A reference number will be applied and should a potential buyer be interested we will pass their details onto you. The Housing Standards team has no further part in the actual sales process. Your property may already be for sale with an agent, and this scheme may help by attracting people wanting to buy an empty home.

Please let us know of the progress of any sale. Also, please let us know if you sell your home directly with your agent, so that we can remove your details from the website.

## The following information will be displayed on the website of available properties

<b>Address of empty property for sale</b> (including postcode)	
<b>Details of property</b> (eg 2 beds, garden, garage, parking)	
<b>Asking price: £</b>	
<b>Any other comments:</b> (eg needs redecoration, full renovation)	
<b>Name of estate agent (if currently for sale):</b>	

## The following details will not appear on the list but will be used to contact you with details of potential buyers and any negotiations and/or sales take place directly between the seller and buyer.

<b>Owners Name:</b>	
<b>Owners Address:</b>	
<b>Owners phone number(s):</b>	1) 2)
<b>Email address:</b>	
<b>Please sign to give permission for the Council to use a photo and details of your empty property.</b>	Signature:
<b>For emailed forms the typed name in the Signature box is acceptable as a digital signature.</b>	

Please complete and return by email along with a photograph of the front of the property to: [housingstandards@bolton.gov.uk](mailto:housingstandards@bolton.gov.uk) or post it to Housing Standards Team, Bolton Council, Castle Hill Centre, Castleton Street, Bolton, BL2 2JW.

Please do not hesitate to contact the Housing Standards Team on 01204 336538 for further information.

### For confidentiality purposes no personal details are published on the website.

**Disclaimer:** By providing your personal details to Bolton Council you are consenting to Bolton Council advertising your property/properties to people who may be interested in purchasing it. Please note that Bolton Council is providing an information service only about properties and/or persons who may be interested in selling or buying these properties. This does not amount to a recommendation by Bolton Council that these properties are suitable for your needs. You should take independent legal advice on the purchase/sale of properties to ensure that the necessary checks and safeguards are followed to protect your investment.