

**WESTHOUGHTON TOWN COUNCIL**

**PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING  
AND TOWN COUNCIL MEETING**

**11<sup>TH</sup> OCTOBER 2021**

**PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING**

**PRESENT:** Town Mayor Cllr Mrs L M Reilly,  
Deputy Town Mayor Cllr Miss D J McGeown and Councillors R M Brennan,  
D J Bullock, M Cox Mrs A B Eckersley-Fallon, T J Hewitt, Mrs C H Kirkman,  
N Maher, Miss M Maley, A Price, C Reilly, Mrs A M Seddon, D A Wilkinson and  
A Younge.  
Town Clerk.

**ALSO PRESENT:** Members of the public.

**PFGP77/2021 FIRE SAFETY INFORMATION**

The Chairman, Cllr N Maher, explained the Fire Safety procedure.

**PFGP78/2021 TO RECEIVE APOLOGIES FOR ABSENCE AND TO ACCEPT  
REASONS**

Cllr Miss R S M Fairhurst – shielding and Cllr A P Morgan – Personal Commitment.

**PFGP79/2021 TO READ THE NOTICE CONVENING THE MEETING**

The Chairman, Cllr N Maher read the notice convening the meeting.

**PFGP80/2021 TO RECORD DECLARATIONS OF INTEREST IN ANY ITEM TO  
BE DISCUSSED**

Cllr D A Wilkinson declared an interest in Agenda Item No. 8 – To Discuss Planning & Development Matters and to approve any action because he is a member of the Bolton Council Planning Committee and reserved the right to speak and vote at a Bolton Council Planning Committee, if additional information is presented.  
Cllr A Price declared an interest in Planning Application No. 1194/21.  
Cllrs D J Bullock, Miss D J McGeown and Mrs C H Kirkman declared interests in Agenda Item No. TC3 - Daisy Hill in Bloom Committee Meeting Minutes.  
Cllr J Speight declared interests in Agenda Item No 8 – Review of rail planters, beehive planters and lamp standard planters and to approve any action and Agenda Item No. 9 -Discussion on potential sites in Westhoughton for volunteers to plant bulbs etc. and to approve any action.

**PFGP81/2021 THE ATTENDANCE OF THE TREE & ASSETT OFFICER RE A  
TOWN COUNCIL GRANT TOWARDS THE RENOVATION OF  
WESTHOUGHTON LOCAL NATURE RESERVES**

The Tree & Assett Officer explained his proposals for the 2021-2022 Financial Year.

**PFGP82/2021 THE ATTENDANCE OF A WESTHOUGHTON SPORTS & SOCIAL  
CLUB OFFICIAL RE A REQUEST FOR A GRANT FOR A SENIOR  
CITIZENS PARTY**

The Westhoughton Sports & Social Club Official explained the Grant Application.

**PFGP83/2021 ADJOURNMENT TO ALLOW PUBLIC QUESTION TIME**

A Member of the public asked an irrelevant question.

**PFGP84/2021 TO DISCUSS PLANNING & DEVELOPMENT MATTERS**

**(a) TOWN COUNCIL'S COMMENTS ON PLANNING APPLICATIONS**

The Town Council requested that its comments on the following Planning Applications are placed before the Bolton Council Planning Committee:

12108/21 The Town Council supports the application

12144/21 The Town Council noted the inaccurate details as the site is on Church Street between Trackside Approach and Stott Street. The Town Council requested that the visual impact of the residents of Stott Street is taken into consideration

12061/21 The Town Council supports the application

12218/21 The Town Council raised objection to the application because the site is not within the Bolton Housing Allocation and therefore the houses are not required, the proposed development is in the Green Belt, there will be severe highways congestion problems, the proposed access to the roundabout and a possible second roundabout will cause congestion on the A6 and the Motorway, the infrastructure will not happen unless Peel Holdings funds schools, doctors and staff, and the length of time for residents to make comments is not long enough and should be extended to the 30<sup>th</sup> November, 2021

11994/21 The Town Council raised no objection

**(b) DISCUSSION ON PLANNING APPEALS**

Nil

**(c) TO NOTE PLANNING DECISIONS**

Resolved that the Planning Decisions, circulated since the last meeting, be noted.

**PFGP85/2021 TO ACCEPT THE MINUTES OF THE PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY, 13<sup>TH</sup> SEPTEMBER, 2021**

Resolved that the minutes of the Planning and Finance & General Purposes Committee Meeting, held on Monday, 13th September, 2021, as circulated, be approved

**PFGP86/2021 DATE OF THE NEXT PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING**

To be arranged.

**TOWN COUNCIL MEETING**

Cllr J Speight joined the meeting

The Town Mayor, Cllr Mrs L M Reilly chaired the Town Council Meeting.

**TC122/2021 TO NOTE THE MINUTES OF THE PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY, 13<sup>TH</sup> SEPTEMBER, 2021.**

Resolved that the minutes of the Planning and Finance & General Purposes Committee Meeting, held on Monday, 13<sup>th</sup> September 2021, as circulated, be noted..

**TC123/2021 TO ACCEPT THE MINUTES OF THE TOWN COUNCIL MEETING, HELD ON MONDAY, 13<sup>TH</sup> SEPTEMBER, 2021**

Resolved that the minutes of the Town Council Meeting, held on Monday, 13<sup>th</sup> September, 2021, as circulated, be approved.

**TC124/2021 TO NOTE THE MINUTES OF THE DAISY HILL IN BLOOM COMMITTEE MEETING, HELD ON MONDAY, 20<sup>TH</sup> SEPTEMBER, 2021.**

Resolved that the minutes of the Daisy Hill in Bloom Committee Meeting, held on Monday, 20<sup>th</sup> September, 2021, as circulated, be noted.

**TC125/2021 THE APPOINTMENT OF TOWN COUNCILLORS TO A WESTHOUGHTON NEIGHBOURHOOD PLAN STEERING GROUP**

Resolved that three political Parties each appoint two representatives, and inform the Town Clerk.

**TC126/2021 DISCUSSION ON THE TOWN COUNCIL ACCEPTING THE REASONS FOR CLLR MISS FAIRHURST'S ABSENCES FROM MEETINGS AND TO APPROVE ANY ACTION**

Resolved that the Town Council accept the reasons for absences from meetings by Cllr Miss Fairhurst.

**TC127/2021 THE APPOINTMENT OF TWO ADDITIONAL TOWN COUNCIL REPRESENTATIVES TO THE PEEL COMMUNITY LIAISON GROUP**

Resolved that Cllr Mrs C H Kirkman is appointed for the Conservative group and the Westhoughton First Independents inform the Town Clerk of their appointee.

**TC128/2021 DISCUSSION ON THE TOWN COUNCIL SUPPORTING THE DARREN DEADY FOUNDATION IN ITS REQUEST TO BOLTON COUNCIL FOR ACCESS TO THE OLD SURESTART BUILDING ON WASHACRE AND TO APPROVE ANY ACTION**

Resolved that the Town Council supports the request.

**TC129/2021 REVIEW OF RAIL PLANTERS, BEEHIVE PLANTERS AND LAMP STANDARD PLANTERS AND TO APPROVE ANY ACTION**

Resolved that the Town Council does not fund the cost of siting and maintaining hanging baskets in 2022-23 and the current cost of £4,662 is added to the 2022-23 budget in order to purchase more beehive planters and rail planters

**TC130/2021 DISCUSSION ON POTENTIAL SITES IN WESTHOUGHTON FOR VOLUNTEERS TO PLANT BULBS ETC. AND TO APPROVE ANY ACTION**

This item was deferred.

**TC131/2021 TO APPROVE THE BANK RECONCILIATION FOR 7/9/21 – 30/9/21**

Resolved that the Bank Reconciliation for 7/9/21 – 30/9/21, as circulated, be approved.

**TC132/2021 DISCUSSION ON FUNDING BARRIERS ON FOOTPATH 173 AND TO APPROVE ANY ACTION**

Resolved that the Town Council approve the funding of a 1.2m metal swing gate and associated work on Footpath 173 at a cost of £1,555.39. This is in accordance with the Highways Act 1980.

**TC133/2021 TO APPROVE THE ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2021 AND THE EXTERNAL AUDITOR REPORT AND CERTIFICATE FROM P K F LITTLEJOHN LLP, THE EXTERNAL AUDITOR**

Resolved that the Town Council approve the Annual Governance & Accountability Return for the year ended 31<sup>st</sup> March, 2021 and the External Auditor Report and Certificate from P K F Littlejohn LLP, the External Auditor. The Town Council congratulated the Town Clerk on a clear audit report.

**TC134/2021 DISCUSSION ON LOCAL NATURE RESERVE STRATEGIES CONSULTATION AND TO APPROVE ANY ACTION**

Resolved that the Town Council support the N.A.L.C. proposals and Parish & Town Councils should be consulted when strategies are proposed in their areas.

**TC135/2021 DISCUSSION ON PROCEDURES FOR REMEMBRANCE DAY AND TO APPROVE ANY ACTION**

The Town Clerk updated the Town Council on the procedures for Remembrance Day. The Town Clerk will ask the Head Teacher of the St Bartholomew's Primary School if the hall can be used as an overflow venue, with the Town Council funding ant costs. Resolved that the Town Mayor present the Poppy Appeals Co-ordinator with a Certificate of Achievement at the end of the Parade.

**TC136/2021 DISCUSSION ON THE COMMUNITY CAROL SERVICE AND TO APPROVE ANY ACTION**

The Town Clerk updated the Town Council on the procedures for the Community Carol Service.

**TC137/2021 DISCUSSION ON MAKING A DONATION TO THE PARISH CHURCH OF ST BARTHOLOMEW FOR HEATING AND THE PRODUCTION OF ORDERS OF SERVICE FOR THE CAROL SERVICE AND TO APPROVE ANY ACTION**

Resolved that the Town Council make a donation of £200.

This is in accordance with Section 137 of the Local Government Act 1972.

**TC/138/2021 DISCUSSION ON THE APPROVAL OF A GRANT FOR THE WESTHOUGHTON SPORTS & SOCIAL CLUB AND TO APPROVE ANY ACTION**

Resolved that the Town Council approve a grant of £500 for a Senior Citizen's Christmas Party

This is in accordance with Section 137 of the Local Government Act 1972.

**TC/139/2021 DISCUSSION ON THE APPROVAL OF A GRANT FOR THE RENOVATION OF WESTHOUGHTON LOCAL NATURE RESERVES AND TO APPROVE ANY ACTION**

Resolved that the Town Council approve a grant of £7,000 towards the cost of the 2021-22 renovation programme of Westhoughton Local Nature Reserves.

This is in accordance with the Highways Act 1980

## TC140/2021 TO APPROVE ACCOUNTS FOR PAYMENT

Resolved that the Town Council approve the payment of the following accounts:

		£
AP34	PKF Littlejohn External Audit Fee	480.00
AP35	Bolton Council Get Active Youth Project	7,452.50
AP36	Lads & Girls Club Outreach & Detached Project	3,460.50
AP37	Canon Photocopier Lease	153.22
AP38	V Swinburne Re-imbusement – DHIB Item	9.90
	Salaries & H.M.R.C. payments	2,135.95
AP42	James Hallam Ltd Insurance 20/9/21 – 20/10/21	266.94
AP43	Canon Photocopying	11.47
DC	Retail Gold Ltd Brother Printer	172.25
DD	Talktalk Internet & Telephone	24.95
DD	Zoom Zoom fee	14.39
	Bank Charges	8.70
		-----
TOTAL		£ 14,190.77

The payments for the Get Active Youth Project and the BLGC Outreach & Detached Project are in accordance with the Miscellaneous Provisions Act 1976. The payment to V Swinburne is in accordance with Section 137 of the Local Government Act 1972.

## TC141/2021 TO RECEIVE A REPORT FROM THE TOWN CLERK

1. Letter – Daisy Hill Railway Bridge
2. Letter – poppy Appeal Co-ordinator
3. The Town Council discussed the closure for three months of Westhoughton Library and options for the Town Clerk's office and Council Meetings

## TC142/2021 DATE OF NEXT TOWN COUNCIL MEETING

To be arranged

The meeting closed at 9.05 p.m.