

# Volunteer Opportunities

## Benefits of Volunteering at Bolton Library and Museum Service

- Become part of a friendly and dedicated team.
- Gain valuable experience and improve career prospects.
- Develop new skills to help build your CV.
- Build confidence and face new challenges.
- Knowing you have made a difference to someone's day.
- 10% discount of purchases from the shops at Bolton Museum and our Historic Halls.

## Museum Visitor Volunteer

Museum Visitor volunteers are vital in helping people to really enjoy their visits. They help to bring the buildings and collections to life, informing and inspiring our visitors and helping them to learn more about what is available and to raise their enjoyment of the day.

- Delivering a welcome to our visitors.
- Interacting with the visitors in the galleries.
- Conducting visitor surveys.
- Helping at events.
- Enabling our visitors to explore and enjoy our collections.

## Library Volunteer

Library volunteers are vital in helping people to get the most from their visits. They help them to learn more about what is available for them.

- Delivering a welcome to our visitors.
- Assisting with reader development work including shelf tidying and book displays.
- Helping customers use the self-issue facilities.
- Helping at events.

## Digital Helper

Digital Helpers provide learners with the ICT skills and confidence needed to use computers, the internet and various digital devices. The tasks of the role will depend upon which session is being delivered and the needs and requirements of the learner, ranging from basic internet and computer skills through to more specific hardware, software and online applications.

- Helping others to improve their digital skills.
- Communicating effectively as an active listener.
- Promoting the benefits of having digital skills
- Having the opportunity to become a digital champion.

**If you would like more information about any of these volunteer roles or wish to apply to be a volunteer, please contact Alex McLeman on [blamsvolunteering@bolton.gov.uk](mailto:blamsvolunteering@bolton.gov.uk)**