

**WESTHOUGHTON TOWN COUNCIL**

**PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING  
AND TOWN COUNCIL MEETING**

**14 JUNE 2021**

**PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING**

**PRESENT:** Town Mayor Cllr Mrs L M Reilly, Deputy Town Mayor  
Cllr Miss D J McGeown and Councillors T J Hewitt, N Maher, A Price, C Reilly,  
D A Wilkinson and A Younge. Town Clerk.

**ALSO PRESENT:** Cllr J Speight as a member of the public and two other members  
of the public.

**PFGP38/2021 FIRE SAFETY INFORMATION**

The Chairman, Cllr N Maher, explained the Fire Safety procedure.

**PFGP39/2021 TO RECEIVE APOLOGIES FOR ABSENCE AND TO ACCEPT  
REASONS**

Councillors M Cox, Mrs Eckersley-Fallon, Mrs C H Kirkman, Miss M Maley, –  
Personal Commitments, Miss R S M Fairhurst – shielding, R Brennan and  
Mrs A M Seddon– work and A P Morgan – sick.

**PFGP40/2021 TO READ THE NOTICE CONVENING THE MEETING**

The Chairman, Cllr N Maher, read the notice convening the meeting.

**PFGP41/2021 PRESENTATION OF A CERTIFICATE OF ACHIEVEMENT TO  
EMMA LOU BY THE TOWN MAYOR**

The Town Mayor presented a Certificate of Achievement to Emma Lou.

**PFGP42/2021 TO RECORD DECLARATIONS OF INTEREST IN ANY ITEM TO  
BE DISCUSSED**

Cllr D A Wilkinson declared an interest in Agenda Item No. P9 - To Discuss Planning  
and Development Matters and to Approve Any Action because he is a member of the  
Bolton Council Planning Committee and reserved the right to speak and vote, and  
to re-consider his decision at a Bolton Council Planning Committee, if additional  
information is presented and Agenda Item TC10 – To approve the Town Council  
Charities Account for the year ended 31<sup>st</sup> March, 2021.

Cllr Miss D J McGeown declared an interest in Agenda Item TC4 – Discussion on  
the approval of the Daisy Hill in Bloom Committee Meeting Minutes,  
held on 12<sup>th</sup> May, 2021.

**PFGP43/21 ADJOURNMENT TO ALLOW PUBLIC QUESTION TIME**

Cllr Speight, as a member of the public asked the Town Council to consider  
installing a speaker system in the Carnegie Hall. Cllr Wilkinson explained that this  
would not help as the acoustics are terrible and he expects that meetings will soon  
return to Westhoughton Library.

A member of the public objected to the development of the Green Belt and green field sites in Westhoughton and suggested that the Town Council organising a public event or demonstration. The Town Clerk will check legalities.

Cllr Wilkinson suggested that the Town Council could produce a Neighbourhood Plan and asked the Town Clerk to place an item on the next agenda.

**PFGP44/2021 THE ATTENDANCE OF A WESTHOUGHTON PARK BOWLING CLUB REPRESENTATIVE RE A REQUEST FOR A GRANT**

The representative was unable to attend and the Town Clerk explained the Grant Application. There were no questions.

**PFGP45/2021 THE ATTENDANCE OF CLLR A GALLOWAY AND MS B BROWN RE THE RECENT STABBING AND SAFEGUARDING**

This item was deferred.

**PFGP46/2021 TO DISCUSS PLANNING & DEVELOPMENT MATTERS**

**(a) TOWN COUNCIL'S COMMENTS ON PLANNING APPLICATIONS**

The Town Council requested that its comments on the following Planning Applications are placed before the Bolton Council Planning Committee:

- 10936/21 The Town Council supports the application subject to the applicant dealing with the Japanese Knotweed, which is encroaching the site
- 11196/21 The Town Council supports the application
- 11231/21 The Town Council supports the application
- 11065/21 The Town Council supports the application
- 11114/21 The Town Council supports the application
- 11091/21 The Town Council supports the application
- 11121/21 The Town Council requests that the Bolton Council Planning Officer or the Planning Committee determine the application as it is concerned that all conditions are not being met
- 10884/21 The Town Council requests that the Bolton Council Planning Officer or the Planning Committee determine the application as it is concerned at the possible impact on local residents because of the size the proposed shed and summerhouse

**(b) DISCUSSION ON PLANNING APPEALS**

Nil

**(c) TO NOTE PLANNING DECISIONS**

There were no Planning Decisions

**PFGP47/2021 TO ACCEPT THE MINUTES OF THE PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY, 17<sup>TH</sup> MAY, 2021**

Resolved that the minutes of the Planning and Finance & General Purposes Committee Meeting, held on Monday, 17<sup>th</sup> May, 2021, as circulated, be approved.

**PFGP48/2021 DATE OF THE NEXT PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING**

Monday, 12<sup>th</sup> July, 2021.

**TOWN COUNCIL MEETING**

The Town Mayor, Cllr Mrs L M Reilly chaired the Town Council Meeting.

Cllr Speight joined the meeting.

**TC63/2021 TO ACCEPT THE MINUTES OF THE ANNUAL MEETING, HELD ON MONDAY, 10<sup>TH</sup> MAY, 2021**

Resolved that the minutes of the Annual Meeting, held on Monday, 10<sup>th</sup> May, 2021, as circulated, be approved.

**TC64/2021 TO NOTE THE MINUTES OF THE PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY, 17<sup>TH</sup> MAY, 2021**

Resolved that the minutes of the Planning and Finance & General Purposes Committee Meeting, held on Monday, 17<sup>th</sup> May, 2021, as circulated, be noted.

**TC65/2021 TO ACCEPT THE MINUTES OF THE ANNUAL MEETING (CONTINUED FROM 10<sup>TH</sup> MAY, 2021) HELD ON MONDAY, 17<sup>TH</sup> MAY, 2021**

Resolved that the minutes of the Annual Meeting (Continued from 10<sup>th</sup> May, 2021) held on Monday, 17<sup>th</sup> May, 2021, as circulated, be approved.

**TC66/2021 DISCUSSION ON THE APPROVAL OF THE DAISY HILL IN BLOOM COMMITTEE MEETING MINUTES, HELD ON 12<sup>TH</sup> MAY, 2021**

Resolved that the minutes of the Daisy Hill in Bloom Committee Meeting, held on 12<sup>th</sup> May, 2021, as circulated, be approved.

**TC67/2021 DISCUSSION ON THE INTERNAL AUDIT REPORT FOR THE AUDIT OF THE TOWN COUNCIL AND CHARITIES ACCOUNTS 1/10/20 – 31/3/2021**

Resolved that the Internal Audit Report for the audit of the Town Council and Charities Accounts 1/10/2020 – 31/3/2021, as circulated, be approved.

**TC68/2021 DISCUSSION ON THE INTERNAL AUDIT REPORT FOR THE AUDIT OF THE TOWN COUNCIL ANNUAL ACCOUNTS AND THE CHARITIES ANNUAL ACCOUNT FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2021**

Resolved that the Internal Audit Report for the audit of the Town Council Annual Accounts and the Charities Annual Account for the year ended 31<sup>st</sup> March, 2021, as circulated, be approved.

The Town Council congratulated the Town Clerk as no issues had been raised throughout the year.

**TC69/2021 TO APPROVE THE ANNUAL ACCOUNTS AND THE BUDGETED INCOME AND EXPENDITURE FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2021**

Resolved that the Annual Accounts and the budgeted income and expenditure for the year ended 31<sup>st</sup> March, 2021, as circulated, be approved.

**TC70/2021 TO APPROVE SECTION 1 (ANNUAL GOVERNANCE STATEMENT 2020/21) OF THE ANNUAL RETURN FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2021**

Resolved that Section 1 (Annual Governance Statement 2020/21) of the Annual Return for the year ended 31<sup>st</sup> March, 2021, as circulated, be approved.

**TC71/2021 TO APPROVE SECTION 2 (ACCOUNTING STATEMENTS 2020/21) OF THE ANNUAL RETURN FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2021**

Resolved that Section 2 (Accounting Statements 2020/21) of the Annual Return for the year ended 31<sup>st</sup> March, 2021, as circulated, be approved.

**TC72/2021 TO APPROVE THE TOWN COUNCIL CHARITIES ACCOUNT FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2021**

Resolved that the Town Council Charities Account for the year ended 31<sup>st</sup> March, 2021, as circulated, be approved.

**TC73/2021 DISCUSSION ON THE NAMING OF NEW STREETS – LAND AT BOWLANDS HEY AND TO APPROVE ANY ACTION**

Resolved that the Town Council accepts the new street names for land at Bowlands Hey.

**TC74/2021 DISCUSSION ON THE FIRING OF TWO MAROONS ON TUESDAY, 21<sup>ST</sup> DECEMBER, 2021, AT 7.50 A.M., AT A FEE OF £250 PLUS VAT AND TO APPROVE ANY ACTION**

Resolved that the Town Council approve the firing of two maroons on Tuesday, 21<sup>st</sup> December, 2021, at 7.50 a.m., at a fee of £250 plus VAT.

This is in accordance with Section 137 of the Local Government Act 1972.

**TC75/2021 DISCUSSION ON THE ACTION PLAN 2021-2022 AND TO APPROVE ANY ACTION**

Resolved that the Action Plan be approved with the following amendments:

- a) The Town Council will investigate the possibility of developing a Neighbourhood Plan, working with Bolton Council, Community Groups and Businesses
- b) The Town Council will investigate improving Highway Safety with Bolton Council

The Town Clerk will ask Inspector Jackson if Police wish to take up the Town Council's offer to fund a hire car to be used as a Policing Team Vehicle as the offer had not been taken up for two years.

**TC76/2021 DISCUSSION ON THE REQUEST FOR A GRANT FROM WESTHOUGHTON PARK BOWLING CLUB AND TO APPROVE ANY ACTION**

Resolved that the Town Council approve a grant of £500 for plants and tubs for the Westhoughton Park Bowling Club.

This is in accordance with Section 137 of the Local Government Act 1972.

**TC77/2021 TO APPROVE ACCOUNTS FOR PAYMENT**

Resolved that the Town Council approve the payment of the following accounts:

	£
Salaries & HMRC payments	2,300.60
AP13 Parsons Royle      Audit Fee	1,089.60
AP14 Bolton Council      Baskets & Tubs	9,669.54
AP15 V Swinburne      Re-imburement – DHIB Items	16.00
DC Amazon      Stationery	26.76
DC Amazon      Stationery	10.99
DC Smyths      Gift Vouchers	100.00
DD Zoom      Zoom Fee	14.39
DD I.C.O.      Data Protection renewal	40.00
Bank Charges	7.00
112 Lads & Girls Club      Charitable Donation	1,552.53
113 Senior Solutions      Charitable Donation	1,552.52
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TOTAL:	16,379.93
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The payments to Bolton Council is in accordance with Section 144 of the Local Government Act 1972.

The payments to V Swinburne and Smyths are in accordance with Section 137 of the Local Government Act 1972.

**TC78/2021 TO RECEIVE A REPORT FROM THE TOWN CLERK**

1. Re-inquiry from Library Services – the Town Council wishes to revert to two meetings monthly when restrictions are lifted but will comply with Library Services, as requested.
2. E-mail – Tree & Asset Officer
3. E-Mail – Emma Lou
4. Cllr Miss Maley is the Town Council representative to the L.A,L.C. Executive Committee

**TC79/2021 DATE OF NEXT TOWN COUNCIL MEETING**

Planning and Finance & General Purposes Committee Meeting and Town Council Meeting Monday, 12<sup>th</sup> July, 2021

The meeting closed at 8.00p.m.