

WESTHOUGHTON TOWN COUNCIL

PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING AND TOWN COUNCIL MEETING

You are summoned to attend the **PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING AND TOWN COUNCIL MEETING** on **MONDAY, 12TH APRIL, 2021**, via **ZOOM MEETING**
MEETING I.D. 86083372788 **PASS CODE 264755**

1st April, 2021

Christine Morris
Clerk to the Council

AGENDA

PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING

1. To receive apologies for absence and to accept reasons.
2. To read the notice convening the meeting.
3. To record Declarations of Interest from members in any item to be discussed.
4. Adjournment to allow Public Question Time **relating to Town Council activities and items within its powers.**
THIS IS THE ONLY OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK AT THE MEETING, UNLESS THE QUESTION/STATEMENT RELATES TO A PLANNING APPLICATION
5. To discuss Planning & Development Matters and to approve any action (lists enclosed):

(a) Town Council's comments on Planning Applications

- 10575/21 Land East of former Hartley's Farm, Wingates Lane, Westhoughton
Outline application for up to 30No. dwellings (access details only)
- 10557/21 23 Thornwell, Westhoughton
Erection of front porch
- 10558/21 Land to the rear of 744, Wigan Road, Westhoughton
Outline application for the erection of 1No. 3 bed bungalow together with single detached garage (access, appearance, layout and scale details only)
- 10462/21 6 Ditton Brook, Westhoughton
Erection of single storey rear extension
- 10487/21 2 Greensmith Way, Westhoughton
Alterations to existing garage

- 10492/21 Molyneux Farm, Manchester Road, Westhoughton
Conversion of existing outbuilding to form 1No. three bed residential dwelling ancillary to main house
- 10464/21 85-87 Market Street, Westhoughton
Change of use from office premises (Class E) to drinking establishment (suis generis)
- 10468/21 1 Reedymore, Mill Lane, Westhoughton
Erection of single storey rear extension
- 10509/21 Chequerbent Works, Manchester Road, Westhoughton
Outline application for the erection of a warehouse (all matters reserved)
- 10538/21 Hartley's Farm, Wingates Lane, Westhoughton
Variation of conditions 2,6,7,8 & 16 (to reference new plans) and (to accord to the yet to be approved application 10346/21) on application 08901/20
- 10542/21 8 Selbourne Close, Westhoughton
Erection of single storey extensions to front and side together with alterations to boundary treatments at front
- 10551/21 11 Sandalwood, Westhoughton
Erection of a single storey extension at rear
- 10643/21 26 Green Meadows, Westhoughton
Prior Notification Application for a proposed larger home extension at rear (4.00M long; 3.60M max height; 2.25M eaves height)
- 10622/21 20 Dobb Brow Road, Westhoughton
Erection of a single storey extension at side
- 10659/21 16 Hewlett Way, Westhoughton
Erection of single storey extension at rear
- 10656/21 40 Whitsundale, Westhoughton
Demolition of existing conservatory and erection of single storey extension at rear
- 10618/21 34 Southfield Drive, Westhoughton
Porch extension

1069/21 2A Cornergate, Westhoughton
Erection of a front porch with pitched roof

- (b) Discussion on Planning Appeals
Nil
 - (c) To note Planning Decisions
6. To accept the minutes of the Planning and Finance & General Purposes Committee Meeting, held on Monday, 8th March, 2021.
 7. Date of the next Planning and Finance & General Purposes Committee Meeting.

TOWN COUNCIL MEETING

1. To accept the minutes of the Town Council Meeting, held on Monday, 8th March, 2021.
2. To note the minutes of the Planning and Finance & General Purposes Committee Meeting, held on Monday, 8th March, 2021.
3. Discussion on the approval of Policy Documents:
 - (a) Anti-Harassment Policy
 - (b) Complaints Procedure
 - (c) Disciplinary Policy
 - (d) First Aid at Work Risk Assessment
 - (e) Grievance Policy
 - (f) Review of the Effectiveness of the System of Internal Audit
 - (g) Risk Assessment
4. Discussion on the approval of items for the Remembrance Day Service & Parade and to approve any action:
 - (a) Route & Order of Procession
 - (b) Hire of Greenfield Band at £350
 - (c) Hire of a P.A. System at £425 plus VAT
 - (d) Hire of operatives & equipment £945 plus VAT
5. Discussion on the purchase of 5 x Civic Medals at £265.91 net each and to approve any action.
6. To approve Bank Reconciliations.
7. Discussion on The Town Council congratulating a Daisy Hill Primary School Pupil on winning a national competition to design the mascot of the Birmingham 2022 Commonwealth Games and to approve any action.

8. Discussion on Discussion on Police related matters from the March Meeting and CCTV and to approve any action (Cllr Wilkinson)
9. Discussion on the Town Council supporting community groups/organisations/residents who wish to plant grass verges etc with bulbs and plants and to approve any action.
10. Discussion on the re-advertisement of the post of Neighbourhood Watch Liaison Officer and to approve any action.
11. To approve Accounts for payment
12. To receive a report from the Town Clerk
13. Date of the next Town Council Meeting.