

**WESTHOUGHTON TOWN COUNCIL
PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING
AND TOWN COUNCIL MEETING**

12 OCTOBER 2020

(REMOTE ZOOM MEETING)

PLANNING MEETING

PRESENT: Town Mayor Cllr D A Wilkinson,
Deputy Town Mayor Cllr Mrs A B Eckersley-Fallon and Councillors
D Bullock, M Cox (arrived 7.30 p.m.), Miss R S M Fairhurst,
T J Hewitt (arrived 8.10 p.m.), Mrs C H Kirkman, N Maher,
Miss D J McGeown, A Price, C Reilly, Mrs L M Reilly,
Mrs A M Seddon (arrived 8.10 p.m.) and A Younge (arrived 8.10 p.m.).
Town Clerk.

Cllr D A Wilkinson chaired the meetings.

PFGP62/2020 TO RECEIVE APOLOGIES FOR ABSENCE AND TO ACCEPT REASONS

Cllrs R Brennan – Personal Commitment, Miss M Maley – I.T. issue and J Speight (Town Council Meeting only) – work.

PFGP63/2020 TO READ THE NOTICE CONVENING THE MEETING

The Chairman, Cllr D A Wilkinson, read the notice convening the meeting.

PFGP64/2020 TO RECORD DECLARATIONS OF INTEREST IN ANY ITEM TO BE DISCUSSED

Cllr D A Wilkinson declared an interest in Agenda Item No.P5 – To Discuss Planning and Development Matters and to approve any action because he is a member of the Bolton Council Planning Committee and reserved the right to speak and vote, and to re-consider his decision at a Bolton Council Planning Committee, if additional information is presented.

PFGP65/2020 ADJOURNMENT TO ALLOW PUBLIC QUESTION TIME RELATING TO TOWN COUNCIL ACTIVITIES AND ITEMS WITHIN ITS POWERS

There were no questions.

PFGP66/2020 TO DISCUSS PLANNING & DEVELOPMENT MATTERS AND TO APPROVE ANY ACTION

(a) TOWN COUNCIL COMMENTS ON PLANNING APPLICATIONS

The Town Council requested that its comments on the following Planning Applications are placed before the Bolton Council Planning Committee:

- 09241/20 The Town Council raised objection to the application because of the loss of privacy for the residents of Ploughfields and the access is from the busy A6 road
- 09250/20 The Town Council supports the application
- 09247/20 The Town Council requested that the Bolton Council Planning Officer or the Planning Committee determine the application because of the number of extensions
- 09263/20 The Town Council supports the application
- 09177/20 The Town Council supports the application
- 09298/20 The Town Council supports the application
- 09323/20 The Town Council supports the application
- 09276/20 The Town Council supports the application
- 09342/20 The Town Council supports the application
- 09419/20 The Town Council requested that the Bolton Council Planning Officer or the Planning Committee determine the Application. The Town Council is concerned at the removal of so many conditions because the confined plot is in a confined space and there would be an affect on the nearby residents and the resident of the Victorian terrace on Church Street
- 09348/20 The Town Council requested that the Bolton Council Planning Officer or the Planning Committee determine the application and requests that the variation of conditions to the platform and retaining wall has no detrimental effects
- 09378/20 The Town Council requested that the Bolton Council Arboricultural Officer determine the application and it asked for the felled Horse Chestnut to be replaced
- 09379/20 The Town Council requested that the Bolton Council Arboricultural Officer determine the application

09438/20 The Town Council supports the application
Resolved that the Town Clerk contact Barclays Bank regarding the
siting of a cash machine in another Town Centre location

09456/20 The Town Council supports the application

09382/20 The Town Council requested that the Arboricultural Officer determine
the application

(b) DISCUSSION ON PLANNING APPEALS

Nil.

(c) TO NOTE PLANNING DECISIONS

Resolved that the Planning Decisions, as circulated, be received and noted.

**PFGP67/2020 TO ACCEPT THE MINUTES OF THE PLANNING AND FINANCE &
GENERAL PURPOSES COMMITTEE MEETING, HELD ON
MONDAY, 14TH SEPTEMBER 2020**

Resolved that the minutes of the Planning and Finance & General Purposes
Committee Meeting, held on Monday, 14th September, 2020 as circulated, be
approved.

**PFGP68/2020 DATE OF THE NEXT PLANNING AND FINANCE & GENERAL
PURPOSES COMMITTEE MEETING**

Monday, 9th November, 2020.

TOWN COUNCIL MEETING

**TC71/2020 TO ACCEPT THE MINUTES OF THE TOWN COUNCIL MEETING,
HELD ON MONDAY, 14TH SEPTEMBER, 2020**

Resolved that the minutes of the Town Council Meeting, held on
Monday, 14th September 2020, as circulated, be approved.

**TC72/2020 TO ACCEPT THE MINUTES OF THE PLANNING AND FINANCE &
GENERAL PURPOSES COMMITTEE MEETING, HELD ON
MONDAY, 14TH SEPTEMBER, 2020**

Resolved that the minutes of the Planning and Finance & General Purposes
Committee Meeting, held on Monday, 14th September, 2020 as circulated, be
approved.

Cllr Cox arrived.

**TC73/2020 DISCUSSION ON THE REMEMBRANCE DAY SERVICE/PARADE
AND TO APPROVE ANY ACTION**

The Town Council was aware that it would not be possible to arrange the usual Remembrance Day Parade, service at the Parish Church of St Bartholomew and the Service of Remembrance and the wreath laying at the War Memorial due to Coronavirus restrictions. The Town Council discussed possible options. Cllr Cox volunteered to obtain advice from the Borough Solicitor, Bolton Council and to convey the advice to the Town Clerk on 13th October. The Town Council will wait for this advice.

**TC74/2020 DISCUSSION ON THE SERVICE OF REMEMBRANCE RISK
ASSESSMENT AND TO APPROVE ANY ACTION**

The Service of Remembrance Risk Assessment had been discussed and noted by the Town Council whilst it was discussing TC73/20.

Cllrs Hewitt, Mrs Seddon and Younge arrived.

**TC75/2020 DISCUSSION ON THE CIVIC AWARDS CRITERIA AND TO
APPROVE ANY ACTION**

Resolved that the criteria for the following Civic Awards be approved:

- a) Civic Medal and Harold Daniels Memorial Trophy
- b) Young Citizen of the Year Award
- c) Environmental Award

**TC76/2020 N.A.L.C. CONSULTATION: PLANNING FOR THE FUTURE
AND TO APPROVE ANY ACTION**

Resolved that the Town Clerk inform N.A.L.C. that the Town Council would prefer a longer period of consultation with Councils and members of the public as many Councils have been unable to meet or have scaled back meetings as a result of Coronavirus.

**TC77/2020 N.A.L.C. CONSULTATION ON TRANSPARENCY AND
COMPETITION: DATA AND LAND CONTROL AND TO
APPROVE ANY ACTION**

The Consultation Document was noted by the Town Council.

**TC78/2020 DISCUSSION ON THE AUTUMN NEWSLETTER AND TO APPROVE
ANY ACTION**

Some Councillors had been unable to open the document. The Town Clerk will re-send it in PDF format and Councillors should inform the Town Clerk of any required amendments.

**TC/79/2020 THE APPOINTMENT OF TOWN COUNCIL REPRESENTATIVES TO
THE L.A.L.C. ANNUAL GENERAL MEETING**

Resolved that the Town Clerk is appointed to attend the L.A.L.C. Annual General Meeting as a voting representative and any Councillor wishing to attend should inform the Town Clerk.

TC80/2020 TO APPROVE ACCOUNTS FOR PAYMENT

Resolved that approval be given to the signing by two members and the Town Clerk of an authorisation for payment of accounts totalling £14,986.53.

		£
AP29	Fabrications Northeast Ltd Rainbow Bench	1,116.00
	Salaries& H.M.R.C. payment	2,871.43
AP33	Canon Copier Lease	153.22
AP34	Bolton Council Get Active Youth Project	7,325.00
AP35	Bolton Lads & Girls Club Outreach & detached project	3,460.50
AP36	C Morris Re-imburement – stationery	13.49
	Bank Charges	6.50
DD	Talktalk Internet & telephone	26.00
DD	C Morris Re-imburement Zoom Fee	14.39
TOTAL:		£14,986.53

The payments to Bolton Council and the Lads & Girls Club are in accordance with the Miscellaneous Provisions Act 1976 S 19 (d). The payment to Fabrications Northeast Ltd is in accordance with Section 137 of the Local Government Act 1972.

TC81/2020 TO RECEIVE A REPORT FROM THE TOWN CLERK

The following correspondence was noted by the Town Council:

- a) Response – GM Police re Policing Matters
- b) Response – Deputy Mayor of Greater Manchester re Policing Matters

The newly co-opted Town Councillors A Price and A Younge thanked the Town Councillors who voted for their co-option.

TC82/2020 DATE OF NEXT TOWN COUNCIL MEETING

Monday, 9th November, 2020.

The meeting closed at 8.20