

WESTHOUGHTON TOWN COUNCIL

**PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING
AND TOWN COUNCIL MEETING**

9TH DECEMBER 2019

PLANNING MEETING

PRESENT: Town Mayor Cllr D A Wilkinson and Councillors R M Brennan, D J Bullock, Miss R S M Fairhurst, Mrs C H Kirkman, N Maher, Miss M Maley, Mrs J M Nicholson, C Reilly
Town Clerk.

ALSO PRESENT:

Members of the public.

PFGP168/2019 FIRE SAFETY INFORMATION

The Chairman, Cllr D A Wilkinson, explained the Fire Safety Procedure.

PFGP169/2019 TO RECEIVE APOLOGIES FOR ABSENCE AND TO ACCEPT REASONS

Resolved that the following apologies for absence and reasons be accepted by the Town Council: Deputy Town Mayor Cllr Mrs A B Eckersley-Fallon and Cllr Mrs A M Seddon - Personal Commitments and Councillors M Cox, T J Hewitt, Miss D J McGeown, A P Morgan and Mrs L J Reilly – meetings.

PFGP170/2019 TO READ THE NOTICE CONVENING THE MEETING

The Chairman, Cllr D A Wilkinson, read the notice convening the meeting.

PFGP171/2019 TO RECORD DECLARATIONS OF INTEREST IN ANY ITEM TO BE DISCUSSED

Cllrs D A Wilkinson and D J Bullock declared interests in Agenda Item No. 6 – To Discuss Planning and Development Matters and to approve any action because they are members of the Bolton Council Planning Committee and reserved the right to speak and vote, and to re-consider their decisions at a Bolton Council Planning Committee, if additional information is presented.

All Councillors present and the Town Clerk declared interests in Agenda Item TC2 – Discussion on nominations for Town Council Awards and to approve any action because they know either the nominators or the nominees.

PFGP172/2019 ADJOURNMENT TO ALLOW PUBLIC QUESTION TIME RELATING TO TOWN COUNCIL ACTIVITIES AND ITEMS WITHIN ITS POWERS

A member of the public had not received a copy of the Bolton Council Flooding information. The Town Clerk will provide a copy.

A member of the public commented that the lamp post poppies had been removed quickly after Remembrance Day. The Town Mayor explained that the Poppy Appeal Co-ordinator and volunteers site and remove the poppies. The Town Clerk will ask if there are sufficient large poppies.

A member of the public pointed out that the crib was formerly sited on the pavement and not in Ditchfield Garden. This information is incorrect.

PFGP173/19 TO DISCUSS PLANNING & DEVELOPMENT MATTERS AND TO APPROVE ANY ACTION

(a) TOWN COUNCIL COMMENTS ON PLANNING APPLICATIONS

The Town Council requested that its comments on the following Planning Applications are placed before the Bolton Council Planning Committee:

07235/19 The Town Council supports this application

07420/19 The Town Council supports this application

07290/19 The Town Council supports this application

07413/19 Cllr Wilkinson declared an interest in the application.
The Town Council supports this application

06410/19 The Town Council does not support the amended application although the proposed number of houses has been reduced from 174 to 167 because the additional traffic from the dwellings would create further congestion on the highways, there are insufficient places at Doctors, Schools and Dentists, there would be a detrimental impact on wildlife and Pennington Brook, and similar applications have been refused before

(b) DISCUSSION ON PLANNING APPEALS

Nil.

(c) TO NOTE PLANNING DECISIONS

Resolved that the Planning Decisions, as circulated, be received and noted.

PFGP174/19 TO ACCEPT THE MINUTES OF THE PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING, HELD ON MONDAY, 11TH NOVEMBER, 2019

Resolved that the minutes of the Planning and Finance & General Purposes Committee Meeting, held on Monday, 11th November, 2019, as circulated, be approved.

PFGP175/2019 DATE OF THE NEXT PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING

Monday, 13th January, 2020.

TOWN COUNCIL MEETING

Cllr Speight joined the meeting.

TC205/2019 TO ACCEPT THE MINUTES OF THE TOWN COUNCIL MEETING, HELD ON MONDAY, 25TH NOVEMBER, 2019

Resolved that the minutes of the Town Council Meeting, held on Monday, 25th November, 2019, as circulated, be approved.

TC206/2019 DISCUSSION ON NOMINATIONS FOR TOWN COUNCIL AWARDS AND TO APPROVE ANY ACTION

Cllr Speight declared an interest.

(a) CIVIC AWARD AND HAROLD DANIELS MEMORIAL TROPHY

Resolved that Mr Wilf Dillon and Mr Anthony Riley each receive a Civic Medal and each will keep the Harold Daniels Memorial Trophy for six months , after which it will be returned to the Town Council

(b) YOUNG CITIZEN OF THE YEAR AWARD

Resolved that Jack Reed receive the Young Citizen of the Year Award which is a Certificate of Achievement plus £50

(c) ENVIRONMENTAL AWARD

Resolved that The Friends of Eatock Lodge receive the Environmental Award which is a Certificate of Achievement plus £50

TC207/2019 DISCUSSION ON THE APPROVAL OF ITEMS FOR THE TOWN COUNCIL AWARDS CEREMONY AND TO APPROVE ANY ACTION

Resolved that the following items be approved by the Town Council:

(a) Room hire £100

(b) Artist £150

(c) Pasties & Peas £200

This is in accordance with Section 145 of the Local Government Act 1972.

TC208/2019 TO APPROVE THE DATE OF THE 2020 COMMUNITY CAROL SERVICE

Resolved that the 2020 Community Carol Service take place on Friday, 27th November, 2020, at 7.00 p.m. in the Parish Church of St Bartholomew.

TC209/2019 DISCUSSION ON THE HIRE OF GREENFIELD BAND FOR REMEMBRANCE SUNDAY 2020 AT A FEE OF £350 AND TO APPROVE ANY ACTION

Resolved that the Town Council approve the hire of Greenfield Band for Remembrance Sunday 2020 at a fee of £350.

This is in accordance with Section 145 of the Local Government Act 1972.

TC210/2019 DISCUSSION ON A BUDGET FOR SOLAR POWERED DRIVER FEEDBACK SIGNS IN THE 2020-21 DRAFT REVENUE ESTIMATES AND TO APPROVE ANY ACTION

Cllr Wilkinson reported that Bolton Council has replaced solar powered driver feedback signs with new, more efficient replacement signs. The Town Council has three old signs in Westhoughton – two which it purchased and one on loan from Bolton Council.

Resolved that the Town Clerk ask the Highways Department, Bolton Council for the current location of the three signs, if they still work or if they need replacing, the cost of a replacement sign including fitting, and request that the Town Council receive copies of data collected from the new signs in Westhoughton.

TC211/2019 REVIEW OF POLICY DOCUMENTS

The following Policy Documents were reviewed by the Town Council and no alterations were required:

- (a) Anti-Harassment Policy
- (b) Complaints Procedure
- (c) Disciplinary Procedure
- (d) Financial Regulations
- (e) First Aid at Work Risk Assessment
- (f) Grievance Policy

TC212/2019 TO APPROVE THE BANK RECONCILIATION FOR 1.11.19 – 30.11.19

Resolved that the Bank Reconciliation for 1.11.19 – 30.11.19, as circulated be approved.

TC213/2019 TO APPROVE ACCOUNTS FOR PAYMENT

Resolved that approval be given to the signing by two members and the Town Clerk of an authorisation for payment of accounts totalling £3,632.63.

			£
Salary & H.M.R.C. payment			2,065.71
AP61	C Morris	Re-imburement gift vouchers & refreshments	193.60
AP62	C Morris	Re-imburement – stationery	189.37
AP63	Bolton Council	Siting & removal of crib	600.00
091	Tots & Toddlers	Grant	350.00
092	Cash	Postage	200.00
DD	Talktalk	Internet & telephone	33.95

Total:			3,632.63

The payments for gift vouchers and refreshments are in accordance with Section 145 of the Local Government Act 1972. The payments to Bolton Council and the Tots & Toddlers are in accordance with Section 137 of the Local Government Act 1972.

TC214/2019 TO RECEIVE A REPORT FROM THE TOWN CLERK

The following correspondence was noted by the Town Council:

1. E-mail – Team Leader Play & Youth Service. Resolved that funding for the additional projects is added to Draft Revenue Estimates for 2020-2021
2. E-mail – Neighbourhood Services Team Leader. The Town Clerk had arranged for the crib to be stored in the library cellar
3. Christmas Lights Sponsorship
4. Pretoria Pit Disaster Memorial Services

TC215/2019 DATE OF NEXT TOWN COUNCIL MEETING

Monday, 27th January, 2020.

The meeting closed at 8.05 p.m.