

WESTHOUGHTON TOWN COUNCIL

PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING

You are summoned to attend the **PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING** on **MONDAY, 13TH JANUARY, 2020** at **7.00 P.M.** in **THE COUNCIL CHAMBER, WESTHOUGHTON TOWN HALL.**

7th January, 2020.

Christine Morris
Clerk to the Council

AGENDA

1. Fire Safety Information (Chairman)
2. To receive apologies for absence and to accept reasons.
3. To read the notice convening the meeting.
4. To record Declarations of Interest from members in any item to be discussed.
5. Adjournment to allow Public Question Time **relating to Town Council activities and items within its powers.**
THIS IS THE ONLY OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK AT THE MEETING, UNLESS THE QUESTION/STATEMENT RELATES TO A PLANNING APPLICATION
6. To discuss Planning & Development Matters and to approve any action (lists enclosed for Town Councillors):
 - (a) Discussion on Planning Applications:
 - 07420/19 2 Anderby Walk, Westhoughton – Retention application for conversion of detached garage for use ancillary to a domestic dwelling including installation of exterior french doors and full length windows
 - 07502/19 Green Common Farm, Green Common Lane, Westhoughton – outline application for the demolition of existing dwellings and outbuildings together with the erection of 4No. dwellings (all matters reserved)
 - 07520/19 Land at rear of 55-59 Dobb Brow Road, Westhoughton – erection of 1No. residential detached dwelling (substitution of house type (Plot 1) as approved under Planning Application 86048/11)
 - 07526/19 Poplars Farm, Wingates Lane, Westhoughton – conversion of existing outhouse to 1No. dwelling with extension together with associated parking and landscaping
 - 07549/19 106 Chorley Road, Westhoughton – Erection of 9No. two storey dwellings with associated parking and landscaping
 - 07512/19 48 Parkway, Westhoughton – Certificate of Lawful Development

(S192) for proposed erection of single storey rear extension

07462/19 Land adjacent to 34 Barnfield Drive, Westhoughton – erection of dwelling

- (b) Discussion on Planning Appeals
Nil
- (c) To note Planning Decisions (lists enclosed for Town Councillors)
- 7. To accept the minutes of the Planning Meeting of the Planning and Finance & General Purposes Committee Meeting and Town Council Meeting, held on Monday, 9th December, 2019.
- 8. Discussion on the Draft Revenue Estimates and Precept for 2020-2021 and to approve any action.
- 9. Review of Policy Documents:
 - (a) Equalities Duties Policy
 - (b) Standing Orders
 - (c) The Effectiveness of the System of Internal Audit
- 10. Discussion on documents for the appointment of a Neighbourhood Watch Liaison Officer:
 - (a) Job Description
 - (b) Person Specification
 - (c) Job Application
 - (d) Job Advertisement at £75 plus VAT
 - (e) Contract of Employment
- 11. Discussion on the naming of new streets and to approve any action:
 - (a) Hartleys Farm
 - (b) Land at Bolton Road
- 12. To approve the nomination of the Town Mayor to attend the Buckingham Palace Garden Party.
- 13. To approve the Bank Reconciliation for 1/12/2019 – 31/12/2019.
- 14. To approve Accounts for Payment (list enclosed).
- 15. To receive a report from the Town Clerk (**For information only**).
- 16. Date of the next Planning and Finance & General Purposes Committee Meeting.