

Application for Ordinary Watercourse Land Drainage Consent

Introduction

Before completing this form you are recommended to contact us for advice on your proposal.

Please read through the guidance notes and the application form carefully before you fill the form in.

It should take you about 20 mins to fill in this form.

If you are not sure about anything in this form, contact us on 01204 336437.

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1 The Applicant

Are you applying as a company, an individual, a group of individuals (partnership) or a public body?

- Company** - Go to section 1.1
Individual - Go to section 1.2
Group of individuals - Go to section 1.3
Public body - Go to section 1.4

1.1 Applications from companies

To apply as a company, you must be a registered company formally registered with Companies House. Please see Companies House website for more information.

Company name as registered with Companies House

Company registration number

Now go straight to section 2.

1.2 Applications from Individuals

Give your full name

Title (Mr,Mrs,Miss etc.) _____

First name _____

Last name _____

Now go straight to section 2.

1.3 Applications from Groups of Individuals

What type of group are you?

- Charity
Group of individuals
Club
Partnership
Other

Name of your group

Give details of your group's main representative

Title (Mr,Mrs,Miss etc.) _____

First name _____

Last name _____

Position _____

Address _____

Postcode _____

Contact numbers, including the area code

Phone _____

Fax _____

Mobile _____

Email _____

Now go straight to section 2.

1.4 Applications from public bodies

Name of Public Body

What type of public body are you?

2. Your Address

If you are applying as an individual group of individuals or public body, do not fill in 2.1 below. Go straight to 2.2

2.1 Office Address registered with Companies House

Address

Postcode

Contact telephone numbers, including the area code

Phone

Fax

Mobile

Email

2.2 Your main UK business address

Address

Postcode

Contact numbers, including the area code

Phone

Fax

Mobile

Email

3. Contact Details

Who can we contact about your application?

This can be you or someone acting as a consultant or an agent for you during your application process.

Title (Mr, Mrs, Miss etc.)

First name

Last name

Position

Address

Postcode

Telephone

4. Your Interest in the Land

4.1 What is your interest in the Land?

5. Location of the Proposed Works

5.1 What is the Location of the Proposed Works?

5.2 Name of River of Watercourse (if known)

5.3 National Grid Reference of the Site (12 figures)

6. Description and purpose of the proposed works

6.1 Please provide a description of the proposed works

6.2 Number of Structures

7. Plans and Sections

7.1 Please provide a description and reference number for all plans and sections you have provided (see the guidance notes)

8. Construction Details

8.1 Are the Works Permanent or Temporary?

Permanent

Temporary

Duration of temporary work _____ week(s)

8.2 Date Construction Work will start?

Date: _____

9. Environment Agency Interests

9.1 Do the proposed works involve or affect the following?

Impounding (holding back a watercourse)

Abstracting (removing) water

Fish or fisheries

Disposal of waste material

Water quality

If yes, please contact the Environment Agency on 03708 506 506

10. Planning Approvals

Fill in this Section if you have been given planning permission for the proposed works. Otherwise go to Section 11.

10.1 Planning Authority

10.2 Application Number

10.3 Approval Date

Date: _____

10.4 Are the works associated with a Sustainable Drainage System approved by the Lead Local Flood Authority (LLFA)?

Yes

No

11. Maintaining the Structure

11.1 Name of the Person or Organisation responsible for maintaining the structure

During Construction

Upon Completion

12. Effects on the Environment

12.1 Please provide brief details of the effect the work will have on the environment together with any proposals for improvements you will make or action you will take to compensate for the effects.

13. Fees

The fee for Land Drainage Consent, where charged, is £50 for temporary and permanent works. This can be paid using a credit or debit card, please telephone 01204 336440.

14. Checklist / Submission

Please read through this list and tick the items you are sending with this application:-

Completed Form with any associated Documents and Calculations

Applicable Fee

Environmental/Ecological Reports

Method Statement

The Data Protection Act 2018 and General Data Protection Regulation

We will process the information you provide so that we can deal with your enquiry.

We may also process or release the information to:-

- offer you documents or services relating to environmental matters;
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services);
- carry out research into environmental issues and develop solutions to problems;
- provide information from the public register to anyone who asks;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- assess whether customers are satisfied with our service and improve it where necessary; and
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows).

We may pass the information on to our agents or representatives to do these things for us.

15. Declaration

By signing below you are declaring that, as far as you know, the information given in this application, including the map and any supporting documents, is true.

Signature

Title (Mr, Mrs, Miss etc.) _____

First name _____

Last name _____

Position _____

Today's date _____

Next steps

Please return this form together with any supporting documents to us at :

The Drainage Team
Highways & Engineering Division
3rd Floor, Paderborn House
Howell Croft North
Bolton
BL1 1UA

If you need help filling in this form, contact the person who sent it to you or contact us as shown below:-

General Enquiries: 01204 336437

Email: floodrisk@bolton.gov.uk

Website: www.bolton.gov.uk