

WESTHOUGHTON TOWN COUNCIL

TOWN COUNCIL MEETING

28TH JANUARY 2019

PRESENT: Town Mayor Cllr A Price, Deputy Town Mayor Cllr K S Jones and Councillors D A Chadwick, Mrs A B Eckersley-Fallon, Miss R S M Fairhurst, Mrs C J Harkin, J Speight, D A Wilkinson, Mrs G F Williams and Mrs L J Winrow-Baker. Town Clerk.

TC1/2019 FIRE SAFETY INFORMATION

The Chairman, Cllr A Price, explained the Fire Safety procedure.

TC2/2019 TO SUBMIT APOLOGIES FOR ABSENCE AND TO ACCEPT REASONS

Resolved that the following apologies for absence and reasons be accepted by the Town Council: Cllrs J R Ainscough and Miss D J McGeown - Personal Commitments and R A Battersby and D J Gradwell - work

TC3/2019 TO READ THE NOTICE CONVENING THE MEETING

The Chairman read the notice convening the meeting.

TC4/2019 TO RECORD DECLARATIONS OF INTEREST IN ANY ITEM TO BE DISCUSSED

Cllr D A Chadwick declared an interest in Agenda item No. 6 – To Discuss Planning and Development Matters and to approve any action because he is a member of the Bolton Council Planning Committee and he will not participate in the discussions.

Cllr D A Wilkinson declared an interest in Agenda item No. 6 – To Discuss Planning and Development Matters and to approve any action because he is a member of the Bolton Council Planning Committee and reserved the right to speak and vote, and to re-consider his decision at a Bolton Council Planning Committee, if additional information is presented

TC5/2019 ADJOURNMENT TO ALLOW PUBLIC QUESTION TIME RELATING TO TOWN COUNCIL ACTIVITIES AND ITEMS WITHIN ITS POWERS

There were no members of the public present.

TC6/2019 TO DISCUSS PLANNING & DEVELOPMENT MATTERS AND TO APPROVE ANY ACTION

(a) TOWN COUNCIL'S COMMENTS ON PLANNING APPLICATIONS

The Town Council requested that its comments on the following Planning Applications are placed before the Bolton Council Planning Committee:

05179/18 The Town Council raised no objections

05275/19 The Town Council raised no objections

05301/19 The Town Council requested that the Bolton Council Planning Officer or the Planning Committee determine the application

05204/18 The Town Council raised no objections

05269/19 The Town Council raised no objections

05274/19 The Town Council understands that this application is invalid because information has not been provided

05309/19 The Town Council requested that the Bolton Council Planning Officer or the Planning Committee determine the application

(b) DISCUSSION ON PLANNING APPEALS

Nil

(c) TO NOTE PLANNING DECISIONS

Resolved that the Planning Decisions, as circulated, be received and noted.

Cllr Speight left the Meeting.

TC7/2019 TO ACCEPT THE MINUTES OF THE TOWN COUNCIL MEETING, HELD ON MONDAY, 10TH DECEMBER, 2018

Resolved that the minutes of the Town Council Meeting, held on Monday, 10th December, 2018, as circulated, be approved by the Town Council.

TC8/2019 TO NOTE THE MINUTES OF THE PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING, HELD ON MONDAY, 14TH JANUARY, 2019

Resolved that the minutes of the Planning and Finance & General Purposes Committee Meeting, held on Monday, 14th January, 2019 as circulated, be noted by the Town Council.

TC9/2019 TO ACCEPT THE MINUTES OF THE DAISY HILL IN BLOOM COMMITTEE MEETING, HELD ON TUESDAY, 15TH JANUARY, 2019

Resolved that the minutes of the Daisy Hill in Bloom Committee Meeting, held on Tuesday, 15th January, 2019 as circulated, be approved by the Town Council.

Cllr Mrs Winrow-Baker left the meeting.

TC10/2019 DISCUSSION ON THE TOWN COUNCIL BUDGET FOR 2019-2020 AND THE APPROVAL OF THE PRECEPT FOR 2019-2020

The Town Council Budget and the Precept requirements for 2019-2020 was presented by the Town Clerk and discussed by the Town Council.

Resolved that the Town Council approve a Precept of £149,476.00 for the 2019-2020 Financial Year.

TC11/2019 DISCUSSION ON THE FIRING OF TWO MAROONS AT THE PRETORIA PIT DISASTER SERVICE OF REMEMBRANCE 2019 AT A FEE OF £240 PLUS VAT AND TO APPROVE ANY ACTION

Resolved that the Town Council approve the firing of two maroons at the Pretoria Pit Disaster Service of Remembrance 2019 at a fee of £240 plus VAT.

This is in accordance with Section 145 of the Local Government Act 1972.

TC12/2019 CONSULTATION ON THE GAMBLING ACT 2005 – REVIEW OF STATEMENT PRINCIPLES

Resolved that Town Councillors view the document and comment directly.

TC13/2019 DISCUSSION ON THE WINTER NEWSLETTER AND TO APPROVE ANY ACTION

Resolved that the Winter Newsletter, as circulated, be approved.

The Town Clerk will distribute the Newsletter to outlets throughout Westhoughton.

TC14/2019 DISCUSSION ON THE APPROVAL OF THE AUDIT REPORT FOR THE AUDIT OF THE QUARTERLY ACCOUNTS FOR THE PERIOD 1.10.18 – 31.12.18 AND TO APPROVE ANY ACTION

Resolved that the Audit Report for the audit of the Quarterly Accounts for the period 1.10.18 – 31.12.18, as circulated, be approved.

The Town Council noted the clear audit report and thanked the Town Clerk for her work on the accounts.

TC15/2019 TO APPROVE THE QUARTERLY ACCOUNTS FOR THE PERIOD 1.10.18 – 31.12.18

Resolved that the Quarterly Accounts for the period 1.10.18 – 31.12.18, as circulated, be approved.

TC16/2019 REVIEW OF POLICY DOCUMENTS

Resolved that the following Policy Documents be reviewed and approved by the Town Council:

- (a) Complaints Procedure
- (b) Disciplinary Procedure
- (c) Financial Regulations
- (d) Grievance Procedure
- (e) Anti-Harassment Policy
- (f) Equalities Duties Policy
- (g) Health & Safety and Fire Safety Policy, with amendments
- (h) First Aid at Work Risk Assessment, with amendments

TC17/2019 TO APPROVE ACCOUNTS FOR PAYMENT

Resolved that approval be given to the signing by two members and the Town Clerk of an authorisation for payment of accounts totalling £14,079.63

£

Salaries & H.M.R.C. Payment		2,468.83	
AP13	C Morris	Re-imburement – Room Hire	100.00
AP14	Bolton Council	Repair of Public Footpaths	4,000.00
AP15	Bolton Council	Refurbishment of Local Nature Reserves	7,000.00
AP16	Parsons Royle & Co	Audit Fee	129.60
AP17	ADT Fire & Security	CCTV Repair	268.80
170	Cash	Postage	100.00
Bank Charges			12.40
TOTAL:			14,079.63

The payments to Bolton Council are in accordance with The Highways Act 1980.
The payment to ADT Fire & Security is in accordance with Section 31 of the
Local Government rating Act 1997.
The payment to C. Morris is in accordance with Section 145 of the
Local Government Act 1972.

TC18/2019 TO RECEIVE A REPORT FROM THE TOWN CLERK

The following correspondence was noted by the Town Council:

1. Premises Licences (2)
2. Scope House to house Collection

TC19/2019 DATE OF NEXT TOWN COUNCIL MEETING

Monday, 25th February, 2019.

Resolved that the next item is discussed excluding press and public in accordance with
The Local Government Act 1972 (5) (a)

**TC20/2019 DISCUSSION ON THE TOWN COUNCIL CONFERRING THE TITLE OF
HONORARY FREEMAN AND TO APPROVE ANY ACTION**

Resolved that the Town Council confer the title of Honorary Freeman to the former
Town Councillor, Town Mayor of Westhoughton, Bolton Councillor, Mayor of Bolton
and Alderman, Peter L Finch, in recognition of his longstanding and devoted service
to the community. This is in accordance with the
Local Government Act 1972 Section 249. Mr Finch will also receive a Civic Medal.

The meeting closed at 7.50 p.m.

