

# WESTHOUGHTON TOWN COUNCIL

## PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING

You are summoned to attend the **PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING** on **MONDAY, 11<sup>TH</sup> FEBRUARY, 2019** at **7.00 P.M.** in **THE COUNCIL CHAMBER, WESTHOUGHTON TOWN HALL.**

5<sup>th</sup> February, 2019.

Christine Morris  
Clerk to the Council

### AGENDA

1. Fire Safety Information (Chairman)
2. To receive apologies for absence and to accept reasons.
3. To read the notice convening the meeting.
4. To record Declarations of Interest from members in any item to be discussed.
5. Adjournment to allow Public Question Time **relating to Town Council activities and items within its powers.**  
**THIS IS THE ONLY OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK AT THE MEETING, UNLESS THE QUESTION/STATEMENT RELATES TO A PLANNING APPLICATION**
6. To discuss Planning & Development Matters and to approve any action (lists enclosed for Town Councillors):
  - (a) Discussion on Planning Applications
    - 05347/19 3 Sandalwood, Westhoughton – Erection of single storey extension at side to form integral garage
    - 05376/19 10 Megfield, Westhoughton – Certificate of Lawful Development for proposed single storey extension at rear
    - 05401/19 96, Church Street, Westhoughton – Change of use of the property to mixed use including shop and office at the ground floor with two residential flats at the first floor along with demolition of the single storey rear extension and erection of two storey rear extension with balcony at first floor
    - 05384/19 6 Captains Lees Gardens, Westhoughton – Certificate of Lawful Development for proposed single storey extension to rear of existing garage at side and mono pitch glazed canopy to rear
  - (b) Discussion on Planning Appeals
  - (c) To note Planning Decisions (lists enclosed for Town Councillors)
7. To accept the minutes of the Planning and Finance General Purposes

Committee held on Monday, 14<sup>th</sup> January, 2019.

8. Discussion of the naming of new streets, Perseverance Mill, Bolton Road, Westhoughton and to approve any action.
9. Discussion on the Memorandum of Understanding for the Get Active Westhoughton Action Plan 2019-2020 and to approve any action.
10. Review of policy Documents:
  - (a) Westhoughton Town Council Standing Orders
  - (b) The Review of the Effectiveness of the System of Internal Audit
  - (c) Risk Assessment
11. To approve the Bank Reconciliation for 1.1.2019 – 31.1.2019.
12. To approve Accounts for Payment (list enclosed).
13. To receive a report from the Town Clerk (**For information only**).
14. Date of the next Planning and Finance & General Purposes Committee Meeting.