

WESTHOUGHTON TOWN COUNCIL

TOWN COUNCIL MEETING

You are summoned to attend a meeting of the **WESTHOUGHTON TOWN COUNCIL** on **MONDAY, 28TH JANUARY, 2019** at **7.00 P.M.** in **THE COUNCIL CHAMBER, WESTHOUGHTON TOWN HALL.**

22nd January, 2019

Christine Morris
Clerk to the Council

AGENDA

1. Fire Safety Information (Chairman)
2. To submit apologies for absence and to accept reasons.
3. To read the notice convening the meeting.
4. To record Declarations of Interest from members in any item to be discussed.
5. Adjournment to allow public question time relating to Town Council activities and items within its powers.

THIS IS THE ONLY OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK AT THE MEETING, UNLESS THE QUESTION/STATEMENT RELATES TO A PLANNING APPLICATION

6. To discuss Planning & Development Matters and to approve any action:
 - (a) Town Council's comments on Planning Applications (List enclosed for Councillors)
 - 05179/18 42 Market Street, Westhoughton – Erection of single storey extension, following a demolition of existing garage
 - 05275/19 5 Upper Broom Way, Westhoughton – Conversion of existing garage to form habitable room together with single storey extension at rear with multi fuel stove and flue
 - 05301/18 18 Lee Bank, Westhoughton – Prior notification application for a proposed larger home extension at rear (3.050M long; 3.402M max height; 2.518M eaves height)
 - 05204/18 5 Reedymore, Westhoughton – Erection of balcony to rear including alterations to window
 - 05269/19 34 St James Street, Westhoughton – Erection of single storey extension at the rear
 - 05274/19 39 Turner Street, Westhoughton – Outline Application for demolition of existing dwelling and erection of 1No. dwelling (means of access details only)
 - 05309/19 50 St Georges Avenue, Westhoughton – Erection of single storey extensions to front together with two storey extension at side
 - (b) Discussion on Planning Appeals
Nil

- (c) To note Planning Decisions (list enclosed for Town Councillors)
7. To accept the minutes Town Council Meeting, held on Monday 10th December, 2018.
 8. To note the minutes of the Planning and Finance & General Purposes Committee Meeting, held on Monday, 14th January, 2019
 9. To accept the minutes of the Daisy Hill in Bloom Committee Meeting, held on Tuesday, 15th January, 2019
 10. Discussion on the Town Council Budget for 2019-2020 and the approval of the Precept for 2019-2020.
 11. Discussion on the firing of two maroons at the Pretoria Pit Disaster Service of Remembrance 2019 at a fee of £240 plus VAT and to approve any action.
 12. Consultation on the Gambling Act 2005 – Review of Statement of Principles.
 13. Discussion on the winter Newsletter and to approve any action.
 14. Discussion on the approval of the Audit Report for the audit of the Quarterly Accounts for the period 1.10.18 – 31.12.18 and to approve any action.
 15. To approve the Quarterly Accounts for the period 1.10.18 – 31.12.18.
 16. Review of Town Council Policy Documents:
 - (a) Complaints Procedure
 - (b) Disciplinary Procedure
 - (c) Financial Regulations
 - (d) Grievance Procedure
 - (e) Anti-Harassment Policy
 - (f) Equalities Duties Policy
 - (g) Health & Safety and Fire Safety Policy
 - (h) First Aid at Work Risk Assessment
 17. To approve Accounts for Payment (list enclosed for Town Councillors).
 18. To receive a report from the Town Clerk **(For Information Only)**.
 19. Date of next Town Council Meeting.

It is likely that the next item will be discussed excluding press and public.

20. Discussion on the Town Council conferring the title of Honorary Freeman and to approve any action.