

WESTHOUGHTON TOWN COUNCIL

PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING

You are summoned to attend the **PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING** on **MONDAY, 11TH JUNE, 2018** at **7.00 P.M.** in **THE COUNCIL CHAMBER, WESTHOUGHTON TOWN HALL.**

5th June, 2018.

Christine Morris
Clerk to the Council

AGENDA

1. Fire Safety Information (Chairman)
2. To receive apologies for absence and to accept reasons.
3. To read the notice convening the meeting.
4. To record Declarations of Interest from members in any item to be discussed.
5. Adjournment to allow Public Question Time **relating to Town Council activities and items within its powers.**
THIS IS THE ONLY OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK AT THE MEETING, UNLESS THE QUESTION/STATEMENT RELATES TO A PLANNING APPLICATION
6. To discuss Planning & Development Matters and to approve any action (lists enclosed for Town Councillors):
 - (a) Discussion on Planning Applications
 - 03623/18 439, Bolton Road, Westhoughton – Erection of part single, part two storey extension to rear and porch to front
 - 03625/18 18 Hazeldene, Westhoughton – Erection of single storey extension to side and porch to front
 - 03663/18 12 Old Vicarage, Westhoughton – Erection of part two storey/part single storey extension to front and side
 - 03604/18 510 Leigh Road, Westhoughton – Certificate of Lawful Development for proposed erection of dormer at rear
 - 03690/18 3 Kerans Drive, Westhoughton – Erection of two storey extension at side

- (b) Discussion on Planning Appeals
Nil
- (c) To note Planning Decisions (lists enclosed for Town Councillors)
- 7. To accept the minutes of the Planning Meeting from the Planning and Annual Meeting (continued from 14th May, 2018) held on Monday, 21st May, 2018.
- 8. To accept the minutes of the Daisy Hill in Bloom Committee Meeting held on Tuesday, 22nd May, 2018.
- 9. Discussion on the approval of items relating to General Data Protection Regulation and to approve any action:
 - (a) Westhoughton Town Council GDPR Policy
 - (b) Audit of Data Held
 - (c) General Privacy Notice (for individuals/leaders and contacts of voluntary groups and organisations)
 - (d) Privacy Notice (Councillors and Staff)
 - (e) Westhoughton Town Council GDPR Consent Form
 - (f) To appoint the Town Clerk as the Data Protection Controller and the Data Processor
- 10. Consultation on the proposed increase in pupil numbers at Westhoughton High School and to approve any action.
- 11. Discussion on the approval of Daisy Hill in Bloom items totalling £376 and to approve any action.
- 12. To approve the Bank Reconciliation for 1.5.18 – 31.5.18.
- 13. To approve Accounts for Payment (list enclosed).
- 14. To receive a report from the Town Clerk **(For information only)**.
- 15. Date of the next Planning and Finance & General Purposes Committee Meeting.