

WESTHOUGHTON TOWN COUNCIL

PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING

You are summoned to attend the **PLANNING AND FINANCE & GENERAL PURPOSES COMMITTEE MEETING** on **MONDAY, 12TH FEBRUARY, 2018** at **7.00 P.M.** in **THE COUNCIL CHAMBER, WESTHOUGHTON TOWN HALL.**

6th February, 2018

Christine Morris
Clerk to the Council

AGENDA

1. Fire Safety Information (Chairman)
2. To receive apologies for absence and to accept reasons.
3. To read the notice convening the meeting.
4. To record Declarations of Interest from members in any item to be discussed.
5. Adjournment to allow Public Question Time **relating to Town Council activities and items within its powers.**
THIS IS THE ONLY OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK AT THE MEETING, UNLESS THE QUESTION/STATEMENT RELATES TO A PLANNING APPLICATION
6. To discuss Planning & Development Matters and to approve any action (lists enclosed for Town Councillors):
 - (a) 02734/18 Radlins Farm, Dicconson Lane, Westhoughton – variation of condition 14 on approval 95751/16 (stone head and sill details)
 - 02737/18 23 Lee Bank, Westhoughton – demolition of existing garage and erection of two storey extension at side and a single storey extension at rear
 - 02741/18 79 Manchester Road, Westhoughton – retention of sales office unit for permanent use
 - 02730/18 63 Molyneaux Road, Westhoughton -Certificate of lawful development for proposed roof replacement together with brickwork to existing elevations and replacement of windows and door to conservatory at rear
 - 02724/18 63 Ingleby Close, Westhoughton – Prior notification application for a proposed larger home extension at rear (5.00m long, 3.45m max height, 2.49m eaves height)

02747/18 53 Market Street, Westhoughton – installation of bi-fold windows and balustrade guarding to ground floor side elevation facing Marsden Street

02751/18 110 Market Street, Westhoughton – listed building consent for internal alterations to provide new toilet facilities together with minor alterations to the internal structure

02766/18 40 Sedgeley Drive, Westhoughton – erection of single storey extension at rear

02740/18 79 Manchester Road, Westhoughton – discharge of conditions on Application 92992/14; 3 (external lighting), 4 (valeting area), 5 (vehicle use), 6 (customer parking)

(b) Discussion on Planning Appeals
Nil

(c) To note Planning Decisions (lists enclosed for Town Councillors)

7. To accept the minutes of the Planning and Finance & General Purposes Committee Meeting, held on Monday, 8th January, 2018.
8. To approve the Bank Reconciliation for 1.1.18 – 31.1.18.
9. To approve the Audit Report for the period 1.10.2017 – 31.12.2017.
10. Review of Policy Documents:
 - (a) Review of the effectiveness of the system of Internal Audit
 - (b) Standing Orders
 - (c) Risk Assessment
11. Discussion on the filling and maintenance of the Town Centre Planters in 2018-2019 at a cost of £3,297 and to approve any action.
12. Discussion on the request from Greater Manchester Police for the Town Council to fund a hire car to be used as a Policing Team Vehicle in 2018-2019 and to approve any action.
13. To approve Accounts for Payment (list enclosed).
14. To receive a report from the Town Clerk **(For information only)**.
15. Date of the next Planning and Finance & General Purposes Committee Meeting.

